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Message from the Chief of Police

The University of Kansas strives to provide a safe and secure environment where students, staff and faculty can learn and grow. That cannot happen without the active participation of everyone on campus. The information contained in this Annual Security Report and Fire Safety Report will help you do your part by understanding what kind of crime happens on campus and the safety and security programs the University offers.

Thank you for your help in making KU a great place to be.

Rock Chalk!

Chris J. Keary
Chief of Police
The KU Public Safety Office
The KU Public Safety employs commissioned University police officers, communications operators, uniformed security officers, locksmiths, and student security monitors.

University police officers receive their law enforcement authority from Kansas Statutes Annotated (K.S.A.) 76-726 and patrol campus at all times, even when school is not in session. Officers responded to all emergencies that occur on campus including crimes, medical emergencies, and fires. They also investigate traffic accidents and enforce traffic ordinances. They are supported by detectives in the Investigations Unit for in-depth investigations.

The KU Public Safety Office also operates a Community Services Unit which provides educational programs, materials and services on an on-going basis and on demand for the entire campus community. These include KU Crime Stoppers, equipment engraving, and personal safety educational programs. Information on specific campus crimes and overall crime statistics are made available and published in campus and area media to make members of the campus community aware of the environment in which they work and study. Based upon this information, students, faculty, and staff are expected to make reasonable decisions about their own security.

The KU Public Safety Office has both full time and part time security officers. Security personnel are responsible for monitoring entrances, unlocking and locking designated buildings, and looking for fire and safety-related problems. Security personnel also patrol buildings and campus grounds to report suspicious activity and unsafe conditions. Locksmiths and support personnel control key production and electronic card access on campus.

The Communication Center provides emergency (911) and non-emergency call taking and dispatching services for the University community, to include police, safety and security, maintenance, and parking services. The KU Communication Center works closely with the Douglas County Emergency Communication Center and communicates with local and state police agencies as needed.

The Communications Center maintains radio and/or telephone contact with all Douglas County Emergency Services agencies: KU Police, Lawrence Police, Douglas County Sheriff’s Office, Kansas Highway Patrol, and Lawrence/Douglas County Fire/Medical departments. Personnel working in the Communications Center also handle additional radio traffic for other University departments, including Facilities Services, Parking...
The University has closed circuit security cameras located in many areas of campus, including the central academic area, around all major residence halls and parking lots. Cameras are recorded at all times and actively monitored during nighttime hours when school is in session. There are more than eighty emergency (blue) phones on campus that upon being picked up, dial the 911 operators on campus.

**Arrest Authority**

University police officers receive their law enforcement authority from Kansas Statutes Annotated (K.S.A.) 76-726. The police officers employed by the KU Public Safety Office are certified law enforcement officers in the State of Kansas, and have full power of arrest. Kansas law (K.S.A. 76-726 and 22-2401a) provides for jurisdictional authority of university police officers to include property owned or operated by the University, endowment association, alumni association, athletic association or recognized student organizations. It also allows for jurisdictional authority on streets, property and highways immediately adjacent to campus and within Lawrence when officers are following up on crimes committed on campus.

In addition, the City of Lawrence and the University of Kansas have a jurisdiction agreement that allows university police officers to exercise police authority in areas of the city off campus when the officer has probable cause to believe a violation of law is occurring. The agreement (pursuant to K.S.A. 22-2401a (4)(c)) authorizes the university police officer to exercise all power and authority as may lawfully be exercised by a Lawrence police officer, until such time as a Lawrence police officer is able to respond.

The KU Public Safety Office is responsible for investigating criminal cases, enforcing traffic laws, and University rules and regulations. All reported crimes are investigated immediately. Follow-up investigation occurs to identify the criminal(s). Completed investigations are presented to either the City of Lawrence Municipal Court or Douglas County District Court for adjudication. Information concerning criminal activity occurring on campus is shared with campus administration when appropriate, including in cases involving sexual violence. Victims and witnesses are strongly encouraged to report criminal activity to the KU Public Safety Office.

**Officer Training**

Every University police officer is certified as a Law Enforcement Officer in the State of Kansas and receives basic law enforcement training from the Kansas Law Enforcement Training Academy. Officers receive a minimum of 40 hours of in-service training each year to maintain their state certification. To become certified as a police officer, a Police Officer Trainee must undergo 560 hours of basic training at the Kansas Law Enforcement Training Center in Hutchinson, Kansas. Following graduation, they must complete 240 hours of in-house training before moving on to patrol. In patrol, the Police Officer
Trainee must satisfactorily complete 400 hours of ride-a-long training with a Field Training Officer (FTO). Only then will the new Police Officer become available for general police assignments.

**Interagency Relationships**
The KU Public Safety Office works closely with the Lawrence Police Department on a daily basis. In addition to sharing crime information, both departments have the ability to ask for immediate assistance through a shared radio communication system, as well as a direct phone line between the KU Emergency Communications Center and the Douglas County Emergency Communication Center. Cooperative investigations with and referrals to Lawrence Police are done as appropriate. The Lawrence Police Department monitors and records criminal activity on public property surrounding campus and at fraternities and sororities, and provides this information to the University for inclusion in its crime statistics, as required by the Clery Act. The University and the Lawrence Police Department also have a written memorandum of understanding relating to training and coordination of investigations in cases involving sexual violence (including rape, sexual assault, non-consensual sodomy, sexual battery, domestic violence and stalking); sharing crime statistics; and coordinating emergency notifications and timely warnings.

The KU Public Safety Office maintains a working relationship with other local, state and federal law enforcement agencies including the Douglas County Sheriff’s Office, Kansas Bureau of Investigation, Kansas Highway Patrol and Federal Bureau of Investigation (Kansas City and Topeka field offices). Administrators with the KU Public Safety Office maintain periodic contact with administrators from other law enforcement agencies, and information is shared with these agencies as needed.

**KU Public Safety’ Office Response to Criminal Reports/Criminal Data Policies**
The KU Public Safety Office responds to calls by dispatching an officer to meet with the caller. If assistance is required from the Lawrence Police Department or the Lawrence/Douglas County Fire and Medical Department, the KU Public Safety Office will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including the University police officer, will offer the victim a wide variety of services, including the presence of a sexual assault advocate, if requested.

The KU Public Safety Office uses the Kansas Standard Offense Report:

- to record criminal activity
- to tabulate and report crimes to the Kansas Bureau of Investigation
- to compile the crime statistics necessary for the Annual Security Report.

The KU Public Safety Office does not routinely monitor off-campus activity. The Student Involvement and Leadership Center maintains contact with registered fraternity and
sorority organizations. Public Safety Office members do not provide law enforcement service to off-campus residences or recognized fraternity and sorority organizations nor at activities off-campus recognized by university authority. Criminal activity at registered fraternity and sororities residences is monitored and record by the Lawrence Police Department. At the discretion of the Lawrence Police Department the University is notified of incidents.

The KU Public Safety Office does make a provision for including confidential reports of crime in this Annual Security Report.

**Daily Crime Log**

Federal law requires every university that maintains a police or security department of any kind “shall make, keep, and maintain a daily log, written in a form that can be easily understood, recording all crimes reported to such police or security department” to include the nature, date and time reported and when the time occurred, general location of each crime, and the disposition of the complaint, if known. The law requires that this initial information be open for public inspection within two business days of the report of the crime unless the release of the information would jeopardize an ongoing investigation, cause a suspect to flee or result in the destruction of evidence, in which cases the information will be withheld until the adverse effect is no longer likely to occur. New information about entries must be made available within two business days.

Criminal offenses reported to the KU Public Safety Office are written using the Kansas Standard Offense Report form. Officers include a short summary within the department’s report writing system to describe all crimes reported. A short summary is also prepared for all subsequent changes in status of a criminal report, such as the recovery of property, the identification of a suspect or the presentation of the criminal report to the prosecutor. All completed reports are reviewed by police supervisors. Extraction of those summaries and uploading of them to the crimereports.com website is done every day around midnight. Crimereports.com provides a map-based system that can show all crimes reported on a given day or series of days based on user input. The summaries within crimereports.com do not include non-criminal reports, accidents or traffic infractions. The disposition of the crime is “case open, investigation continuing, with available information” unless indicated otherwise in the entry.

The law requires that the log be available for public inspection for the most recent 60-day period and any portion of the log older than 60 days be made available within two business days of a request for inspection.

Crime Prevention
The Public Safety Office has a Community Services Unit which maintains a comprehensive crime prevention program that includes presentations, research, and crime prevention literature. Their services are available to all faculty, staff and students free of charge. Educational presentations topics include: Alcohol Awareness, Personal Safety and Self-Protection, response to active shooters, dealing with disruptive persons, identity theft information, and workplace violence. Many programs are collaborative with other University offices.

Additional Services Provided
Public Safety Office offers fingerprinting services to University-affiliated persons with a valid KUID for $5 per card and for non-University-affiliated persons for $10 per card for the first two cards and $5 per card thereafter. More information can be found at http://publicsafety.ku.edu/fingerprinting.

The University’s central Lost and Found is operated by the Public Safety Office. http://publicsafety.ku.edu/lost-and-found. Additionally, the Office offers engraving services for personal property.

Firearms

Weapons on Campus Policy
In accordance with state law and Board of Regents policy, the University prohibits students, employees, and visitors from possessing, carrying or using weapons on property owned by or under the control of the University. Violations of this policy may result in disciplinary action, up to and including dismissal of employees or expulsion of students. Violators also may be asked to leave University property, and if they refuse to do so, such refusal may constitute an unlawful trespass. The full policy is here: http://policy.ku.edu/provost/weapons-on-campus.

Storage of Civilian Firearms
The KU Public Safety Office will make secure storage available for the safe keeping of rifles and shotguns belonging to currently enrolled KU students, faculty or staff who reside in on-campus housing. University departments having ownership of firearms for work related reasons may also utilize this storage option. Persons utilizing this service will not be in violation of the University’s weapons policy. The full procedure is here:
http://publicsafety.ku.edu/sites/publicsafety.drupal.ku.edu/files/docs/civilian_firearms_storage.pdf
Fire Safety/Fire Log
Federal law requires that every university that operates on-campus student housing facilities maintain a written and easily understood log of all reported fires that occur in such facilities, including records, by the date reported, of the nature, date, time and general location of each fire. The law requires that the log be available for public inspection for the most recent 60-day period and that additions or changes to the log be made within two business days of the receipt of the information. It also requires that any portion of the log older than 60 days be made available within two business days of a request for inspection. All fires reported to the KU Public Safety Office are included in this log, and those fires reported as occurring in an on-campus student housing facility are so designated. For purposes of this fire log a “fire” is defined as “any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.” Crimereports.com (https://www.crimereports.com/agency/kupublicsafety ) provides a map-based system that shows all fires reported on a given day or series of days based on user input.

The Fire Log is also available on the Crime Reports website at: www.crimereports.com/map?search=jayhawk+blvd+lawrence+ks.

The annual fire safety report pertaining to on-campus student housing is available online at: https://housing.ku.edu/sites/housing.ku.edu/files/images/general/news/fire%20safety%20report%20July%202015.pdf

Safety on Campus

Crime Reporting
The University of Kansas recognizes the importance for an institution of higher learning to develop and maintain a safe and secure environment in which the academic and social pursuits of its members can be fully realized. The university has the utmost concern for the success of each student and endeavors to allow each student maximum freedom to live his/her life free from interference. With this freedom, however, each student is responsible to be an active participant in the exercise of personal safety. While the University of Kansas strives to provide a safe environment, criminal incidents and other emergencies may occur despite reasonable effort.

Reporting Crime on Campus
No community’s security plan can attain maximum effectiveness unless everyone contributes to making it work. Safety and security are both personal and shared responsibilities. The university encourages all crimes to be reported to its KU Public Safety Office. In addition, the university requires employees to report crime in accordance with the university’s Crime Reporting Policy. http://policy.ku.edu/chancellor/crime-reporting.
Reporting Crime off Campus in the city of Lawrence and in Douglas County
If a crime happens off the University of Kansas campus, but within the city limits, those crimes are reported to Lawrence Police Department. This includes fraternity and sorority houses. The Lawrence Police may be reached at 785-830-7400. [http://police.lawrenceks.org](http://police.lawrenceks.org).

If a crime happens in Douglas County, but not on campus nor in the city, the Douglas County Sherriff's Office is called. The Sherriff’s Office phone number is 785-841-0007. [http://www.dgso.org](http://www.dgso.org).

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<th>Lawrence Police Department</th>
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<tr>
<td>Douglas Country Sherriff’s Office</td>
<td>785-841-0007</td>
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Voluntary Confidential and Anonymous Reporting
Anonymous reporting is allowed at the University. If, for a personal reason, a person does not wish to report an on-campus crime or suspected crime to the police, that person may anonymously report it to the KU Public Safety Office Crime Stoppers Program at (785-864-8888). Additionally, crime can be reported though the Crime Statistics Report Form found on the Student Affairs web site: [http://studentaffairs.ku.edu/campus-security-authority-report-form](http://studentaffairs.ku.edu/campus-security-authority-report-form). Reports filed anonymously to Crime Stoppers are counted and disclosed in the University’s annual crime statistics. A visual presentation of reporting options is available here: [http://sapec.ku.edu/resources](http://sapec.ku.edu/resources).

| KU Public Safety Office Crime Stoppers | 785-864-8888 |

A victim may also report information about a crime confidentially to the KU Public Safety Office and may ask that a criminal report not be filed. Information about that confidential report will be shared with necessary university departments, such as Student Affairs, and the Office of Institutional Opportunity and Access.

University faculty and staff members are required to inform the Office of Institutional Opportunity and Access (the University’s Title IX Coordinator) when they have been told of an incident of possible sexual harassment (including rape, sexual assault, domestic violence, dating violence, and stalking).

Crimes Disclosed to Pastoral or Mental Health Counselor
To be exempt from disclosing reported offenses, pastoral or mental health counselors must be acting in their roles of pastoral or professional counselors. This exemption does not relieve counselors of the duty to exercise reasonable care to protect a foreseeable victim from danger posed by the person being counseled or to make reports mandated by law. When speaking to a victim or
witness to a crime, counselors are encouraged, if and when they deem appropriate, to inform the individual of procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A pastoral counselor is a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

A mental health counselor is a person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

Mandatory Reporting of Child Abuse and Crime
When any employee has reason to suspect that a child under 18 years of age has been harmed as a result of sexual abuse, the employee shall report the matter promptly to an appropriate law enforcement agency, including either the KU Public Safety Office in Lawrence or to local law enforcement officials, or both.

When any employee has reason to suspect that a child under 18 years of age has been harmed as a result of physical, mental or emotional abuse or neglect, the employee shall report the matter promptly to the Kansas Department of Social and Rehabilitation Services, Kansas Protection Report Center at 1-800-922-5330. In the event of an emergency, immediately contact local law enforcement or call 911.

The policy of the Kansas Board of Regents and the University of Kansas mandates that all employees and affiliates report to appropriate law enforcement agencies certain known or suspected criminal actions committed by or perpetrated against anyone in the KU community when such suspected actions occur on property owned or operated by the University or in conjunction with a University-sponsored event or activity. http://policy.ku.edu/chancellor/crime-reporting.

Employees who do not report criminal activity, as required by this Policy, may be subject to appropriate disciplinary action, up to and including termination of employment, in accordance with applicable personnel policies for faculty and staff.
The Decision Making Process for a Timely Warning

The university issues timely warnings as set forth below and through its Emergency Notification System, to notify members of the campus community about criminal incidents reported on campus, when it is determined that the incident represents a serious or continuing threat to community members. The university issues timely warnings as Crime Alerts. Crime Alerts may also be used to aid in the prevention of similar crimes, to alert the University community to crimes in the broader community or to non-Clery crimes, and/or to seek information to aid in the investigation of a crime. The University does not identify the victim, by name or identifying information, in Crime Alerts.

The issuance of a Timely Warning is decided on a case-by-case basis by Chief of Police, who is also the Director of the KU Office of Public Safety, or his designee in light of all the facts surrounding an incident, including factors such as the nature of the crime (if any), the continuing danger to the campus community and the possible risk of compromising law enforcement efforts.

All Crime Alerts provide information about the incident and safety tips so community members can take steps to protect themselves or their property and to aid in the prevention of similar crimes.

Crime Alerts are produced by the KU Public Safety Office as soon as pertinent information is available and a need is determined. Completed Crime Alerts are:

- Sent via e-mail to certain administrative offices on campus, such as Chancellor, Provost, etc.,
- Sent via e-mail and/or delivered to Department of Student Housing for distribution within housing facilities,
- Posted on available University bulletin boards,
- Sent via e-mail to all KU e-mail addresses
- Posted at or delivered to specific campus locations as determined by the incident, if applicable, and
- Sent to local media outlets.

Additional Crime Alerts may be produced to provide updated information or to announce the arrest or identification of a suspect or the resolution of the incident. Depending on the circumstances, information contained in any Crime Alert may also be announced through the university’s Emergency Notification System discussed below.
Campus Security Authorities

“Campus security authority” (CSA) is a Clery Act specific term that encompasses four groups of individuals and organizations associated with an institution. CSAs are defined as: a campus police department, individuals who have responsibility for campus security but are not part of the KU Public Safety Office, individuals or organizations to which students and employees would report crime, and any person who has the authority and duty to take action or respond to particular issues on behalf of the University. Examples of CSA include but are not limited to those overseeing student housing or student activities, athletics directors and coaches, advisors to student organizations, and health educators. Examples of individuals who would not meet the criteria for being campus security authorities include a faculty member who does not have any responsibility for student and campus activity beyond the classroom; and clerical or cafeteria staff. CSAs are not responsible for taking any action regarding the situation other than to report it to KU Public Safety Office.

Persons who have been designated as CSAs by the University are notified of that designation and provided appropriate training. CSA Training is annual and mandatory. It consists of an online tutorial as well as reference materials such as FAQs for CSAs, Crime Definitions and Crime Notification Information found at http://studentaffairs.ku.edu/clery-act-compliance-information-updated.

Information on Sex Offenders

Federal law, including section 121 of the Adam Walsh Child Protection and Safety Act of 2006 and the Campus Sex Crimes Prevention Act amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, pertains to the registration of and publication of information about sex offenders. Federal law requires registered sex offenders to indicate when they are enrolled or employed at institutions of higher learning. The law further requires the state law enforcement authority, the Kansas Bureau of Investigation, to provide the KU Public Safety Office with a list of registered sex offenders who have indicated that they are either enrolled or employed at the University of Kansas-Lawrence campus.

The University of Kansas informs the campus community of the list of registered sex offenders for review at: http://publicsafety.ku.edu/sites/publicsafety.ku.edu/files/docs/Registered%20Sex%20Offenders%20at%20KU.pdf.

A list of all registered offenders is available from the Kansas Bureau of Investigation at: www.kansas.gov/kbi/ro.shtml.

For additional information on the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act visit https://www.gpo.gov/fdsys/pkg/BILLS-103hr3355enr/pdf/BILLS-103hr3355enr.pdf.
Missing Residential Student Policy and Procedure

The Missing Residential Student Policy describes the process to assist in locating students living in on-campus housing who, based on facts and circumstances known to the University, are determined to be missing. **KU Public Safety Office** should be contacted by phone **785-864-5900** to report that a student has been missing for 24 hours. The full policy is here: [http://policy.ku.edu/student-affairs/missing-residential-student-policy](http://policy.ku.edu/student-affairs/missing-residential-student-policy).

| KU Public Safety Office | 785-864-5900 |

At the beginning of each academic year, the KU Student Housing informs each student residing in on-campus housing that:

- the student has the option of identifying an individual to be contacted by the University no later than 24 hours after the time the student has been determined to be missing, in accordance with the notification procedure outlined below. Students may register this confidential contact information by completing and confirming their emergency contact information on their Student Housing Registration Card. The contact information will be accessible only to authorized campus officials, and will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.
- the University will notify KU Public Safety Office no later than 24 hours after University officials reasonably determine or believe there is justification to investigate the welfare or missing status of the student, in accordance with this Policy;
- if the KU Public Safety Office has been notified and makes a determination that a student who is the subject of a missing person report is missing and has not returned to campus, the University will initiate the emergency contact procedures in accordance with the student’s designation; and
- if the student is under 18 years of age and not emancipated, the University is required to notify a custodial parent or guardian (in addition to any additional contact person designated by the student) no later than 24 hours after the time that the student is determined to be missing.

The following official notification procedure will be followed for a missing student who resides in on-campus housing.

Any report that a student has been missing for 24 hours, from whatever source, should be immediately directed to the KU Public Safety Office. A University official shall notify KU Public Safety Office no later than 24 hours after the University official reasonably determines or believes there is justification to investigate the welfare or missing status of the student.
If the KU Public Safety Office, after investigating the report, determines the student has been missing for 24 hours, the KU Public Safety Office will contact the individual designated by the student, the custodial parent or legal guardian if the student is under 18 and not emancipated, or the appropriate law enforcement agency if these do not apply. KU Public Safety Office will notify the student’s contact person no later than 24 hours after making a determination that the student is missing.

The KU Public Safety Office will also contact the Office of the Vice Provost for Student Affairs Emergency Phone contact.

In the event that a University official reasonably determines or believes that there is justification to investigate the welfare or missing status of a student, the University may use any of the following resources to assist in locating the student. These resources may be used in any order and combination.

- Through the KU Student Housing, authorized staff may be asked to assist in physically locating the student by entering the student’s assigned room and by talking with known associates.
- The KU Public Safety Office and other University staff may search on-campus public locations to find the student (classrooms, library, cafeteria, etc.).
- The KU Public Safety Office may issue an ID picture to assist in identifying the missing student.
- University officials may try to contact known friends, family, or faculty members for last sighting or for additional contact information.
- The Office of the Vice Provost for Student Affairs or academic departments may be contacted to seek information on last sighting or other contact information.
- The KU Public Safety Office may access card access logs to determine last use of the card and track the card for future uses.
- The KU Public Safety Office may access vehicle registration information for vehicle location and distribution to authorities.
- Information Technology may be asked to review email logs for last login and use of the University of Kansas email system.

**Workplace Violence Policy**

The University of Kansas is committed to provide a safe and secure work place, free from threats and violence, for all those involved in the business of the University. Personal harassment, abusive behavior, and violence are not tolerated in our workplace. The University fully supports the State of Kansas Workplace Violence Policy. The policy, which applies to all faculty, staff and student employees of the University can be found here: [http://policy.ku.edu/human-resources/workplace-violence-policy](http://policy.ku.edu/human-resources/workplace-violence-policy). The University has developed procedures for responding to situations of potential or actual violence as outlined by the police. The state workplace violence policy is here:
A program addressing how to respond to workplace violence is available by contacting Human Resources or the KU Public Safety Office. Crime prevention programs are presented to new students at programs offered by the Office of First Year Experience, to new employees at New Employee Orientation, and as requested.

**Security and Access of Facilities**

**Security of Campus Facilities**
The University of Kansas is committed to maintaining an environment in which students, faculty, staff, and guests can work without interference. The University of Kansas is a public institution and as such access to many areas and facilities of the campus is open to the general public and their use is encouraged. Vehicular access to central campus is limited during business hours by traffic control stations at entry points. Campus buildings are open during regular business hours. Access to some buildings, including student housing units, is limited to those with proper identification.

Use of campus facilities for meetings, speakers and other events is governed by the Guidelines for University Events and Registered Organizations under the authority of the University Events Committee and the Student Involvement and Leadership Center. Use of University grounds for activities such as assemblies, rallies or other gatherings is governed by the Policy on Public Assembly Area [http://policy.ku.edu/provost/public-assembly-areas-policy](http://policy.ku.edu/provost/public-assembly-areas-policy). Policies of the Board of Regents also limit the use of campus facilities, including for fund raising and political activity.

The University staffs an Office of Design and Construction Management which is responsible for designing and constructing campus facilities in compliance with applicable codes. It also oversees the campus lighting plan as well as the design and construction standards for all KU buildings. The Department of Facilities Services is responsible for maintaining buildings and grounds. Facilities Services Grounds Crew regularly trims trees, shrubs, and other vegetation to ensure that exterior lights are not blocked. Any exterior doors found to be malfunctioning are reported to Facilities Services for immediate attention.

Any concerns about or suggestions for campus safety improvement can be submitted to the **KU Public Safety Office** (785-864-5900) as well as to the **Office of Student Affairs** (785-864-4060).

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<td><strong>KU Office of Student Affairs</strong></td>
<td>785-864-4060</td>
</tr>
</tbody>
</table>

The Student Senate has a Student Safety Advisory Board that works with the University administration to maintain a safe environment. The Student Safety Advisory Board advises the University on student safety concerns and provides some funding for improvements.

The campus is regularly inspected by the Kansas Fire Marshal’s Office as well as KU’s Fire Marshal. Department of Environment, Health and Safety is committed to aiding the campus in the protection of human health, safety and the environment in a manner that enhances the quality of education, research and public service on campus.

**Security and Monitoring of University Property**

The KU Public Safety Office has both full-time and part-time security officers. Security personnel are responsible for monitoring entrances, unlocking and locking designated buildings, and looking for fire or safety-related problems. Security personnel also patrol buildings and campus grounds to report suspicious activity and unsafe conditions.

**Access to University Buildings**

Campus buildings are open during regular hours. Access to some buildings, including student housing units, is limited to those with card access.

**Access to Residence Hall Buildings**

Residential units are locked 24/7 and Student Housing staff are available around the clock to help maintain a safe environment. Residents may enter their assigned residence hall by using their KU Card at designated card access doors. Each hall’s main entrance is equipped with card readers and can be accessed 24 hours a day. Some halls have additional card access doors which can be accessed between 7:00 a.m. to 11:00 p.m. After 11:00 p.m., residents may only enter through the main entrance and must present their KU Card. Guests must present photo identification and be escorted at all times by a resident of the hall.

**Access to Scholarship Hall Buildings**

In consideration of and respect for residents’ privacy, security, and property, all Scholarship halls are secured and all exterior doors locked 24 hours a day. Residents are able to access their Scholarship hall by using card access.

**Access to Apartment Complex Buildings**

In consideration of and respect for residents’ privacy, security, and property, all apartment complexes on campus are secured and all interior glass doors locked 24 hours a day. Residents are able to access their apartment building by using their KU Card at designated card access doors. Visitors should be met by their host at the building entry areas and escorted throughout the duration of their stay.
Each apartment entrance door at Sunflower Apartments has been equipped with a deadbolt lock. Residents should deadbolt their apartments at all times.

**Personal Property Security**
Facilities for securing the personal property of students, staff, faculty, and visitors are provided in or near many campus buildings. Examples include lockers in the Ambler Fitness and Creation Center, Robinson Center, lockers in various libraries; gated parking lots; and bicycle racks across the campus.

**Housing on Private Property, Including Fraternity and Sorority Housing**
Fraternity and sorority houses are located off campus; these residences are privately owned by alumni/ae associations. Criminal activity within these units falls under the jurisdiction of the Lawrence Police Department. Houses have building keys or combination locks, and the majority of chapters have a house director in residence. Security and access policies of these off-campus organized living groups are determined by those individual groups. The Interfraternity Council and Panhellenic Association govern fraternities and sororities and set policies on alcohol use, and other issues. The **Student Involvement and Leadership Center** provides support to these student organizations and can be reached at (785) 864-4861.

<table>
<thead>
<tr>
<th>KU Student Involvement and Leadership Center</th>
<th>785-864-4861</th>
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</table>

Those students living in private property facilities have varying security measures as determined by the property owner.

**Emergency Response and Notification Procedures**

**Information Regarding Campus Emergencies**
Emergency situations are dynamic, individuals seeking confirmation of an emergency situation or having questions regarding any emergency notification should visit the Alerts Web Page [www.alerts.ku.edu](http://www.alerts.ku.edu) and not contact KU Public Safety Office directly unless they have pertinent information about the emergency in progress.

**Annual Testing of Emergency Evacuation**
Evacuation drills shall be conducted at least once annually at unexpected times and under varying conditions to simulate the unusual conditions that occur should an evacuation be necessary. In accordance with International Fire Code, campus residential facilities are required to have two drills per semester.
Emergency Operations Plan

The University has adopted an Emergency Management Plan to guide emergency management and coordination of all phases of emergency management operations. Confirmation of a significant emergency or dangerous situation involving an immediate threat to health or safety is carried out in accordance with the Plan.

The University’s emergency response and evacuation procedures will be tested at least annually as outlined in the University’s Emergency Management Plan, and the procedures will be publicized in conjunction with at least one test per calendar year. Annual testing may be either announced or unannounced and will be publicized on the KU Public Safety Office website. Documentation of the testing, to include a description of the exercise, the date, time and whether it was announced or unannounced, will be maintained in accordance with the Emergency Management Plan and retained by the University’s Emergency Management Coordinator.

The KU Public Safety Office has a comprehensive Emergency Management website found at https://publicsafety.ku.edu/emergency-planning.

The KU Emergency Management Plan is found at:
https://policy.ku.edu/sites/policy.ku.edu/files/EMERGENCY_MANAGEMENT_PLAN_PUBLIC.pdf.

Response to Emergencies

In the event of an emergency, the police should be contacted immediately by calling 911. All campus phones and those cell phone calls originating on campus are routed to the KU Public Safety Office Emergency Communication Center. All KU Public Safety Officers are certified to administer emergency first aid, cardiopulmonary resuscitation (CPR) and are trained in the use of Automated External Defibrillators (AEDs) which are carried in police vehicles.

Emergency Telephones

Emergency phones are located in areas of high pedestrian traffic throughout the campus. The phones call directly in to the KU Public Office Safety Emergency Communications Center. When a call is received by the Emergency Communications Center, the location of the phone is automatically displayed on the Communications Center’s computer. A police officer is immediately dispatched to that location, regardless of whether the caller speaks into the phone or not. All elevators on campus are also equipped with an emergency phone that connect to with the KU Public Safety Office Emergency Communications Center. For exact locations visit: https://publicsafety.ku.edu/emergency-blue-phones.
Emergency Notification System
The University of Kansas Lawrence Campus utilizes a range of tools to keep students, faculty, staff and visitors informed in the event of an emergency that could affect their health and safety. These tools comprise the University’s Emergency Notification System: text messaging, public address speakers, e-mail, social media, voice mail, notices to local media and the KU Alerts webpage www.alerts.ku.edu. Some or all of those notification tools may be used in a given emergency situation.

Students are now automatically subscribed to receive emergency text messages at the phone number they provided within Enroll & Pay. Faculty and staff may opt in for the text messages by providing phone number and cellular provider information within the Emergency Contact tab in Enroll and Pay.

Emergency notifications are sent when there is confirmation of significant emergency or dangerous situation occurring on campus that involves an immediate threat to the health or safety of the campus community and in situations requiring immediate action. The on-duty KU Public Safety Patrol Supervisor is responsible for evaluating all known information about an emergency situation on campus and determining the need for emergency notification and immediate actions, such as building evacuation. The Patrol Supervisor will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of the Patrol Supervisor, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Subsequent emergency notifications about a specific incident may be sent by higher ranking KU Public Safety Office supervisors who have taken command of the incident or by the University’s Emergency Manager.

Public Address Warning System
The University can broadcast information to buildings equipped with a specific type of fire alerting system. Not all buildings have this function. The outdoor warning sirens for the University of Kansas are activated when the National Weather Service issues a tornado warning or when determination is made that a tornado threat exists. This determination is made by Douglas County Emergency Management staff and will be based upon evaluation of all available information.

Evacuation and Relocation Procedures
The University normally does not close facilities because of brief interruptions in normal services (e.g., short-term water outages or heating/cooling). Occasionally, however, an unplanned incident may render one or more facilities unsuitable for normal habitation or use. In such a case, it may be necessary to evacuate the facility. See below for specific information.
An evacuation may be necessary if there is a power failure, lack of water, hazardous material release, structural damage, bomb threat or other terrorist act, flood, or any other situation that makes the facility unsafe or uninhabitable. An evacuation may be initiated by the building fire alarm, by notice from a police or fire official, or by administrative decision. If the fire alarm sounds, or if a Public Safety Officer or fire official gives an evacuation notice, everyone must leave the building.

- All buildings that are designed for human occupancy are required to have evacuation plans and submit such to the University Emergency Manager Coordinator at kupso@ku.edu within six months of plan implementation and to be updated annually by January 1. Department and project administrators are responsible to ensure that all people in their building are aware of exit routes and the location of the building Emergency Assembly Area(s). The Building Emergency Evacuation Plan will be updated and maintained by the Building Emergency Liaison and made available to employees for review.
- Unless otherwise notified by KU Public Safety Office or Lawrence Douglas County Fire and Medical personnel, building occupants may briefly delay evacuating if they need time to shut down electrical and other equipment, especially any that involves flame, explosive vapors, or hazardous materials.
- All building occupants will follow instructions issued by KU Public Safety Office, Lawrence Douglas County Fire and Medical personnel, and the Building Emergency Liaison.
- After exiting the building, occupants are to go directly to their designated Emergency Assembly Area(s) and follow guidance provided by KU Public Safety Office, Lawrence Douglas County Fire and Medical personnel, and the Building Emergency Liaison. The building may not be reentered until authorized KU Public Safety Office, University Fire Marshal or Lawrence Douglas County Fire and Medical personnel give the “All Clear” instruction.

Evacuation/Rescue Plan for Persons with Disabilities
The University prohibits discrimination in its programs and activities, in accordance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act, 1990. University procedures require everyone, including people with disabilities or other conditions, to evacuate the facility when the fire alarm is activated or when otherwise instructed to do so. The University is committed to assisting with the development of personal action plans and training its employees to identify and assist people who may need assistance in an emergency. The University also recognizes that not everyone with a disability is in need of assistance.
People needing assistance in an emergency, including those with disabilities, should develop a personal action plan. The plan will include identification of their evacuation methods, identification of at least two (2) individuals who are willing to serve as evacuation assistants in the event of an evacuation, if necessary, and any additional steps to assist with evacuation.

It is recognized that people with disabilities or other conditions may require assistance with evacuating in the event of an emergency. Therefore, people needing assistance in an emergency are encouraged to voluntarily self-identify themselves to the University as an individual with a temporary or permanent disability or other condition and make a request for assistance in advance of an emergency. This is accomplished by completing and submitting the Personal Action Plan Template that is accessible on the KU Public Safety Office website or obtainable from the appropriate facility’s Building Emergency Liaison. The information provided in the personal action plan will be kept confidential and accessible only by individuals who have responsibilities designated under the Emergency Management Plan, including first responders, Building Emergency Liaisons and supervisors, the Emergency Management Coordinator and the Director of Accessibility and ADA Education.

Notwithstanding submission of this plan to the University, individuals remain responsible for their own evacuation. In addition, if an individual needs assistance evacuating, it is the individual’s responsibility to identify evacuation assistants and request the assistance, in advance if possible, of those individuals.

The Department of Student Housing will assist students with disabilities and other conditions in developing a plan for evacuating their housing residence. University employees with disabilities and other conditions should work with their supervisor and the relevant Building Emergency Liaison(s) in developing personal action plans. The Director of Accessibility and ADA Education will serve as a resource for University students and employees, including supervisors and the Building Emergency Liaison(s) in the development of personal action plans.

More information is available in Supplemental Document AA of The Emergency Management Plan found at:
https://policy.ku.edu/sites/policy.ku.edu/files/EMERGENCY_MANAGEMENT_PLAN_PUBLIC.pdf.
Alcohol and Drug Use Policy

The drinking age in Kansas is 21. State law deals strongly with underage drinking, and makes it a crime to furnish alcohol to underage individuals. University policy and enforcement procedures are in full compliance with the law.

The University of Kansas prohibits the unlawful possession, use, manufacture, purchase, or distribution of alcohol or drugs, or any attempt thereof, by students or by employees on its property or as part of its activities. The University is committed to preventing the illegal use of drugs and alcohol by students and employees. Any student or employee found to be using, possessing, manufacturing, or distributing controlled substances or alcohol, or whose behavior evidences being under the influence of alcohol or controlled substances, in violation of the law on University property or at University events shall be subject to disciplinary action in accordance with policies of the State of Kansas, the Board of Regents, and the University of Kansas.

For employees, the University will take appropriate personnel action for alcohol or drug violations up to and including termination. See the policy on Substance Abuse: http://policy.ku.edu/provost/substance-abuse. Students who violate this policy will be subject to sanctions which include completion of an approved drug or alcohol rehabilitation program, disciplinary warning, probation, suspension and expulsion from the University.

The full policy is found here: http://policy.ku.edu/human-resources/alcohol-and-drug.

Additional information is available at: www.alcohol.ku.edu and at: https://policy.ku.edu/sites/policy.ku.edu/files/Drug_and_Alcohol_brochure.pdf.

The Law: Possession and Consumption

The University provides the following information about University policy and applicable law relating to the possession and consumption of alcohol and drugs to members of the University community annually. In addition to the University of Kansas policies on cereal malt beverage and alcoholic liquor, state laws and City of Lawrence ordinances provide criminal penalties for specific violations occurring on campus. The most common are as follows:
City of Lawrence Ordinance
It is illegal for anyone of any age to possess an open container of, and/or consume alcoholic liquor in Lawrence, except those areas specifically licensed for sale or specifically exempted by state law. Maximum Penalty: 6 months in jail or up to $200 fine.

It is illegal in Lawrence to allow individuals under the age of 21 to possess or consume alcohol or cereal malt beverages on any land, building, structure, or room you own, occupy, or procure. Maximum Penalty: 6 months in jail; Minimum Penalty: $1,000 fine.

Kansas Law
It is illegal for anyone of any age to consume alcoholic liquor on state or University of Kansas property, except where specific exemptions are provided by law. Maximum Penalty: 6 months in jail; $200 fine.

It is illegal for anyone under 21 years of age to possess, purchase, attempt to purchase or consume cereal malt beverage or alcoholic liquor except where specific exemptions are provided by law. Maximum Penalty: 1 month in jail; $200 minimum fine (18-21 years of age); $500 fine (under 18 years of age); perform 40 hours of public service; attending an alcohol education program; and up to 1 year suspension of driving privileges.

It is illegal for anyone to furnish cereal malt beverage or alcoholic liquor to another person under 21 years of age. Maximum Penalty: 6 months in jail; $200 minimum fine; and attending an alcohol education program.

It is illegal for anyone to host a person under 21 in such a manner that permits the minor to consume alcoholic liquor or cereal malt beverages. Maximum Penalty: 1 year in jail, $1,000 minimum fine; performance of community service.

Driving Under the Influence

Kansas Law
In Kansas it is illegal for anyone to operate a vehicle under the influence of alcohol, drugs, or both alcohol and drugs, with a breath or blood alcohol content of .08 or more. For anyone under 21, it is illegal to do so with a breath or blood alcohol content of .02 or greater. If convicted, you are subject to the following penalties:
**First Conviction (Misdemeanor)**

**Maximum Penalty:** 6 months in jail; $1,000 fine; required completion of an alcohol education program; suspended driver’s license for 30 days; then use of ignition interlock device for 180 days (1 year suspension and subsequent 1 year ignition interlock device if alcohol concentration is .15 or greater)

**Second Conviction (Misdemeanor)**

**Maximum Penalty:** 1 year in jail; $1,750 fine; completion of alcohol treatment program; suspended driver’s license for 1 year; then use of ignition interlock device for 1 year (2 years, if alcohol concentration is .15 or greater)

**Third Conviction (Misdemeanor)**

(Felony if prior conviction within preceding 10 years) **Maximum Penalty:** 1 year in jail; $2,500 fine; completion of alcohol treatment program; suspended driver’s license for 1 year; use of ignition interlock device for 2 years (3 years, if alcohol concentration is .15 or greater), with costs.

**Fourth Conviction (Felony)**

**Maximum Penalty:** 1 year in jail; $2,500 fine; participation in alcohol abuse program; required mental health evaluation; suspended driver’s license for 1 year, then use of ignition interlock device for 3 years (4 years, if alcohol concentration is .15 or greater), with costs.

**Fifth & Subsequent Convictions (Felony)**

**Maximum Penalty:** 1 year in jail; $2,500 fine; participation in alcohol abuse program; required mental health evaluation; suspended driver’s license for 1 year, then use of ignition interlock device for 10 years, with costs.

**Refusal to Submit to Alcohol or Drug Testing (Felony)**

**Penalty:**

- 1st time - suspended driver’s license for 1 year; driving is restricted by ignition interlock device for two years.
- 2nd time - suspended driver’s license for 1 year; driving is restricted by ignition interlock device for three years,
- 3rd time - suspended driver’s license for 1 year; driving is restricted by ignition interlock device for four years,
- 4th time - suspended driver’s license for 1 year; driving is restricted by ignition interlock device for five years,
- 5th time - suspended driver’s license for 1 year; driving is restricted by ignition interlock device for ten years.
Use and Misuse of Forms of Identification
Possession, use, attempting to obtain, sale, and manufacture of altered or false driver’s licenses or identification cards are prohibited by criminal laws. Criminal convictions may jeopardize employment status in professions requiring licensing, certification, or security clearances.

In Kansas, it is also illegal to lend a driver’s license or identification card to a person under 21 years of age in order to obtain cereal malt beverage and/or alcoholic liquor.

Kansas Law
Possession or display of any fictitious or fraudulently altered driver’s license or identification card is a Class B nonperson misdemeanor. Maximum Penalty: 6 months in jail; $1,000 fine; completion of alcohol/drug education or training program.

Lending a driver’s license or identification card to a person under 21 years of age for use in obtaining cereal malt beverage and/or alcoholic liquor, is a Class B nonperson misdemeanor (first conviction); Maximum Penalty: at least 100 hours public service; $500 fine; 6 months in jail; (severity level and penalties increase with subsequent convictions).

Other crimes relating to false identification can have more severe consequences. Dealing in false identification documents is a severity level 9 nonperson felony. Penalties will vary based upon factors considered in sentencing guidelines. Maximum Penalty: 23 months in jail; $100,000 fine.

Drugs
Kansas Law
The illegal possession or illegal use of drugs may subject individuals to criminal prosecution. The University will refer violations of proscribed conduct to appropriate authorities for prosecution.

Kansas law also mandates for certain offenders a non-prison sanction of placement in drug abuse treatment programs. Certain other offenders, including habitual drug users and those convicted of unrelated felonies, remain subject to punishment of imprisonment.

The manufacture of a controlled substance is a drug severity level 2 felony. Maximum Penalty: 12 years imprisonment; $500,000 fine.
Illegal possession or use of opiates, amphetamines and narcotics is a drug severity level 5 felony. **Maximum Penalty:** 3 1/2 years imprisonment; $100,000 fine.

Unlawful possession or use of depressants*, stimulants, hallucinogenic drugs (including marijuana and K-2), anabolic steroids, simulated controlled substances and paraphernalia, as well as unlawfully obtaining and distributing prescription drugs is a Class A non-person misdemeanor and may escalate to a level 5 felony. **Maximum Penalty:** 1 year imprisonment; $2,500 fine. With a prior conviction for this offense: 3 1/2 years imprisonment; $100,000 fine.

The sale or distribution of these drugs is a drug severity level 4 felony and may escalate to a drug severity level 1 felony. **Maximum Penalty:** 4 years & 3 months imprisonment; $300,000 fine. With prior convictions for this offense: 17 years imprisonment; $500,000 fine.

*Depressants include barbiturates and barbital; hallucinogens include LSD and psilocybin.

**Federal Law**

The Federal Controlled Substances Act provides penalties for the following:

Intentional unlawful distribution or possession with intent to distribute controlled substances. **Maximum Penalty:** Life imprisonment; $10,000,000 fine (first conviction). With a prior conviction for this offense: fine amount is $20,000,000. With two prior convictions for this offense: life imprisonment without release.

Unlawful possession of a controlled substance. **Maximum Penalty:** 3 years imprisonment; $5000 fine.

Unlawful distribution of a controlled substance, manufacturing, or employing or persuading a person under 18 to unlawfully distribute a controlled substance on or within 1,000 feet

**Parental Notification Policy for Drug and Alcohol Violations**

The University of Kansas will notify the parent/legal guardian of a student enrolled on the Lawrence campus who is under 21 years of age:

- Following the first known violation of university policy or state law regarding drugs.
- Following the first known violation of university policy or state law regarding alcohol, when the suspected use of alcohol has
• placed the student in a life-threatening situation as determined by an attending medical professional or as reasonably determined by the Vice Provost for Student Affairs or designee.
• caused the student to be in a physical or mental state that has prompted intervention by university personnel, police, or medical personnel out of concern for the student’s wellbeing or to address the student’s conduct.
• endangered the health or welfare of another person, including any report by police of arrest for driving on campus while under the influence of alcohol.
• Following the second known violation of university policy or state law regarding alcohol.
• Following a violation of university policy or state law regarding alcohol or other drugs that results in the cancellation of the student’s university housing contract.

In addition, the University of Kansas will notify the parent/legal guardian of any student enrolled on the Lawrence campus, regardless of age, when there is a life-threatening situation as determined by an attending medical professional, unless the student specifically instructs the medical professional at that time not to notify his/her parent/legal guardian.

The University will notify the parent/legal guardian as outlined above using the contact information that is provided by the student and stored in the University’s student administration (Enroll & Pay) computer system. Students are prompted to update this contact information each semester. If no contact information is available or it is incorrect, the University will make a reasonable effort to contact the parent/legal guardian.

Students can be referred to the Watkins Health Services Health Education Resource Office for alcohol education sanctions as a result of a student conduct process or as referred by an off-campus entity who seeks assistance for a student related to alcohol or drug abuse.

Students found responsible for a second violation of University or State drug policies/laws or a third violation of University or State alcohol policies/laws will be subject to further sanctions as provided by University Code.

The services provided by the Health Education Resource Office are available to all University residences, fraternities, sororities and to off-campus residences, regardless of the age of the student.

A summary of Frequently Asked Questions about parental notification is found here: http://www.vpss.ku.edu/parent_notification.shtml.
**Amnesty Policy**

University of Kansas students seeking immediate medical assistance on behalf of persons experiencing drug- or alcohol-related emergencies will not be sanctioned for violations of University and/or Department of Student Housing alcohol-related or drug policies. This program is designed to promote the health and safety of our community. Any student who abuses this policy can be subject to disciplinary action for impeding the orderly process of the University.

The policy is found at: [http://policy.ku.edu/student-affairs/amnesty](http://policy.ku.edu/student-affairs/amnesty).

**Alcohol and Drug Education Programs**

The University provides drug and alcohol abuse education. The University requires newly enrolled, degree seeking students under the age of 21 to complete the AlcoholEdu program. The University also subscribes to e-CHECKUP TO GO which is a self-assessment that provides students with accurate, detailed, and personalized feedback on use of alcohol. The Student Health Services offers a certified peer educator program that helps with wellness education programs and promotions.

- A comprehensive drug and alcohol information and resources page is found at: [www.alcohol.ku.edu](http://www.alcohol.ku.edu).
- A description of drug and alcohol education programs through the Student Health Services Health Education Resource Office is found at: [http://studenthealth.ku.edu/hero](http://studenthealth.ku.edu/hero).
- The description of community education programs, including drug and alcohol education programs, through the KU Public Safety Office is at [https://publicsafety.ku.edu/police-support-unit](https://publicsafety.ku.edu/police-support-unit).
- The University of Kansas requires a mandatory alcohol assessment class for newly enrolled degree seeking students under the age of 21. The complete policy is found at: [http://policy.ku.edu/student-affairs/mandatory-alcohol-education-policy](http://policy.ku.edu/student-affairs/mandatory-alcohol-education-policy).
- Student Housing does not allow alcohol in its residence halls, scholarship halls, or Jayhawker Towers or McCarthy Residence Complex. Student Housing provides alcohol education programs to its residents on a voluntary basis or as a requirement when disciplinary action has occurred for violation of its policy. The Office of Institutional Opportunity and Access provides training on the use of alcohol and drugs, as it relates to consent and sexual assault. The University promotes the Jayhawk Buddy System as a way to encourage bystander intervention and curb high risk drinking behavior. In addition, there are other alcohol education organizations on campus, such as Alcoholics Anonymous.
- Many organizations affiliated with the university have their own unique policies and procedures. For example, Kansas Athletics, Inc., has its own screening program for substance abuse for student athletes. The Interfraternity Council and the Panhellenic
Association govern fraternities and sororities and have established alcohol policies for their members.

- Employees can receive assistance through Human Resources for a voluntary, confidential, free service that provides employees and their immediate family with professional counseling and referral services. Additional information about the Employee Assistance Program can be found here: [http://www.kdheks.gov/hcf/healthquest/eap.html](http://www.kdheks.gov/hcf/healthquest/eap.html).
- The state of Kansas Substance Abuse Policy is found at: [http://policy.ku.edu/provost/substance-abuse](http://policy.ku.edu/provost/substance-abuse).

**Drug Free Schools and Communities Act**

The Drug Free Schools and Communities Act requires the University to publish information regarding the University’s educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and University policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for students and employees. The Report is compiled by Watkins Health Services and updating biannually.
General Purpose of Preventative Education

The University offers a variety of programs designed to maintain or increase campus safety awareness and prevention. In order to learn the most current crime information, University community members are encouraged to read the daily police arrest reports on the KU Public Safety Office website. In addition to maintaining the Daily Crime Log, the KU Public Safety Office issues emergency notifications and timely warnings of crimes considered to be a serious or continuing threat to the University community.

Safety Programming

Specific Safety Related Programs for 2015

The University’s work on campus safety is not limited to physical improvements. There are numerous programs that promote safe living at the University. During student orientation participants are informed of the services offered by the KU Public Safety Office. Crime prevention and sexual assault prevention programs are offered on a continual basis and as requested. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Information is disseminated to students and employees though Crime Alerts (timely notices), articles in the student newspaper and through the emergency notification system (public address system, text messages, email, and voice mail), if appropriate.

Below are offices that offer specific safety related programs for students and or employees.

The KU Public Safety Office

In 2015 the Office of Public Safety provides a range of programs on personal safety, many of them in collaboration with other KU offices.

- **Work Place Violence**: KU Staff 14 sessions to various departments on campus.
- **RA Training**: 3 sessions teaching residents assistants on police interaction within the resident halls.
- **Jayhawk Jump Start**: as new students start as KU we did general safety sessions.
- **International Student Orientation**: 4 sessions with our international students on safety on campus.
• **Active Shooter presentations**: 7 sessions to faculty, staff and students on the importance and of what do if an active shooter event occurred on campus.

• **Safe Spring Break**: 5 sessions to students on safety during spring break topics include alcohol use, prevention tips on sexual assault.

• **Tea at 3. OMA Throwback Thursday**: participated in two events where information on personal safety as well protecting your property and alcohol information was presented.

• **First Year Experience informational Sessions**: several sessions throughout the summer where officers interacted with new students, parents and guest about safety, alcohol, and protecting your property as they prepare to attend the University of Kansas.

• **Conflict Resolution**: four sessions to faculty and staff on how to deal with difficult and disruptive individuals in the workplace.

• **Meet a Police Officer**: preschool students met with a Police Officer and learned about calling 911 and stranger danger.

• **Hawk Cops and Kids**: students in grades 2nd thru 5th grade were taught about stranger danger, cyber bullying, drugs and alcohol and peer pressure.

• **Safety Panels**: participated in 6 forums with fraternity and sorority community about safety related topics including alcohol and personal safety.

• **Technology and Stalking**: 2 sessions taught this in a college class on the dangers information on the internet and cellphones and what stalkers can monitor.

• **Alcohol Programs**: 4 sessions at four apartment complexes in the city of Lawrence where many students live. Discussed alcohol and MIPs drunk driving and fake ids.

• **Know your Rights**: a program presented to students about search and seizure, what to do when you are pulled over and police conduct.

• **ICS Training Emergency Mgt.**: 10 sessions on Incident Command system and how it relates to emergencies. This was done for faculty and staff.

• **Emergency Mgt.**: also conducted two table top these were conducted with staff from different departments on campus.

• **Preparedness Fair**: Emergency Mgt. held a preparedness fair and provided information to faculty, staff, students and guest on preparing for weather related emergencies that may occur.
The Office of Study Abroad

The OSA places the utmost importance on the safety, security, and well-being of study abroad program participants. Overseas programs are carefully planned, vetted, and annually reviewed to ensure all aspects of the experience are safe, secure, reliable and of high quality. All programs must file comprehensive itineraries, communication plans and emergency contact information with the OSA prior to departure. In addition, the OSA requires mandatory orientation programs of students and staff prior to travel abroad.

All students must attend three pre-departure orientation workshops as a condition of participation in Study Abroad. These include: 1) a Travel Health Consultation (presented in collaboration with Watkins Student Health Services) in which we discuss general health concerns for international travelers; immunizations for international travel; traveling with medications; physical and mental health history and preparing for international travel; sexual health and safety abroad; food/water safety; etc.; 2) a general pre-departure orientation covering cultural adjustment and culture shock; personal safety (including violence and sexual assault prevention); alcohol, drugs and the legal environment abroad; general health guidelines for studying abroad (including health insurance, evacuation and repatriation coverage and tips for staying healthy) and handling emergencies; and 3) a program-specific meeting that addresses the above topics in relation to the specific country to which an individual student will be traveling. In addition, all students are provided a copy of the Study Abroad Program Handbook, the Travax Report specific to their destination country(ies); and information on safety and security provided by the FBI. Students are also required to register their international travels with the U.S. Department of State Smart Traveler Enrollment Program (STEP). Students participating in longer-duration study abroad also attend two additional orientation break-out session on topics of their choice, including diverse students and study abroad, LGBTQ students abroad, independent travel, health and safety, language learning abroad, etc.

All faculty directors of KU study abroad programs are also required to attend a mandatory orientation prior to program leadership to prepare for issues they may encounter while leading students abroad. These sessions cover issues of personal and institutional liability; student physical and mental health; conditions of participation, student conduct and disciplinary concerns/dismissal; and emergency management. The Office of Student Affairs, General Counsel, and the OSA conduct these sessions.

During 2015, the OSA conducted 19 group travel health consultations, 6 general pre-departure orientations, and 82 program-specific sessions serving 1210 students. Three faculty orientations serving approximately 70 KU faculty and staff members were conducted.
Students traveling internationally with KU affiliation, but not participating on formal, KU-administered study abroad programs, were also provided information on health and safety for international travel. All students registering in the Student International Travel Registry were provided copies of the Pre-departure Guide, the Travax Report specific to their destination country(ies); and information on safety and security provided by the FBI. Student organizations traveling internationally were required to complete travel health consultations with staff of Watkins Student Health Services, and student organization leaders were provided training through the Office of Study Abroad to prepare them for issues related to participant health, safety and emergency management abroad. Approximately 200 KU students were served through these channels.

The Emily Taylor Center for Women and Gender Equity (ETC4WGE)

Campus Programs/Events
- Self-Defense workshop (Feb., April, Sept., Nov.) Hands on instruction in self-protection techniques. (approx. 80 attended)
- Sexual Assault Awareness Month programming (April) ETC participated with a collaborative planning group to execute programs (ETC oversaw social media and website).
- Sexual Assault Awareness Week (Sept.) ETC participated with a collaborative planning group to execute programs (ETC again oversaw social media and website) part of Campus Safety Awareness Month.
- KU Faculty/Staff Book-It (Fall) Reading group focusing on social justice issues. The first book was on sexual assault (co-sponsored with Office of Multicultural Affairs).
- NASPA Briefing: The Rest of the Story: Effects on Administrators Following Incidents of Bias (Oct.)
- Included discussion on sexual violence. (Approx. 35 attended)
- Men and Masculinities Symposium (November). A half-day program of presentations and discussion focusing on a range of masculinity topics, such as men of color, being an ally, healthy relationships, men and LGBTQ issues, healthy masculinity and body image. (Approx. 60 participated.)

Trainings/Workshops/Collaborative Programming by Request

Spring
- Sexual Harassment training (with IOA) – International Students Orientation
- Healthy Relationships presentations to University 101 classes (4)
- Bystander education to UNIV 101 classes and student organizations (8 est.)
- Panelist for sexual assault discussion for Health & Human Sexuality course
- Provided content to be used in Sexual Harassment & Sexual Violence Hearing Board Training from Student Conduct & Community Standards
• Worked with Greek Life staff and the Greek Sexual Assault Task Force to develop and implement bystander education curriculum for IFC fraternities

**Fall**
• Healthy Relationships presentations to University 101 classes (18)
• Bystander education to UNIV 101 classes and student organizations (14)
• Navigating Relationships and Consent: Talking about Options and Expectations as a KU Student (ROTC students - 120 attended)
• Gender 101: Talking about Gender Roles and Relationships as a KU Student (international undergraduate and graduate students - 640 total attended)
• Gender Sensitivity: An Introduction to Gender and Gender Roles in the U.S. (Fulbright Scholars - 30; Hubert Humphrey Fellows- 15)
• Healthy Relationships (CHOICES Bridge Program students - 90)
• “Train the Trainer” workshop on bystander education to undergraduate housing students (with HERO in Watkins)
• Participated in creating educational content for consent module presented to all Panhellenic new members at Greek 101 program
• Student Senate “University Conversations,” a panel on sexual assault (approx. 50 attended). (Kathy was a panelist).

NOTE: The CARE Coordinator reported to the ETC up till June, 2015. During this time, she created infrastructure for the program, established protocols for service delivery, coordinated meetings with campus staff and students, saw individual clients and families, and participated in campus programs.

**The Department of Student Housing**
KU Student Housing provides its residents opportunities for learning through a residential education plan that focuses on social responsibility. Residential staff provide information and implement activities that foster personal, community and global responsibility. Specific outcomes of the residential plan target self-advocacy, understanding how alcohol and drugs affect the mind, body and decision making, and increasing awareness of how one’s actions impact others. Residential staff members are trained by KU Public Safety Office, the Office of Institutional Opportunity and Access, University Conduct, Student Affairs, and Counseling and Psychological Services to understand their role as mandatory reporters of crime and increase their awareness and reporting of possible safety concerns. All Student Housing communities provide mandatory fire safety training in September of each academic year. Additional programs that focus on sexual responsibility and dating, personal safety, alcohol and drug use are offered by the student government organizations in the living communities.
Student Involvement & Leadership Center

The Student Involvement and Leadership Center (SILC) discussed personal safety and risk management in multiple ways. For student organizations at the Student Officer Training Day this information was provided during a short general session. There is also a section dedicated to risk management as part of the registered student organization advisor’s manual that is provided to all advisors of registered student organizations.

Working with the four Fraternity and sorority (FSL) governing councils including the Interfraternity Council (IFC), Multicultural Greek Council (MGC), National Pan-Hellenic Council (NPHC), and the Panhellenic Association (PHA), risk management training sessions were held each semester to address policies and best practices related to hosting social events with alcohol and replacing hazing activities with positive opportunities in new member education. Prior to the start of the spring semester, FSL also conducted its annual Officers Retreat where FSL leaders received skills-based training on confronting difficult issues and have critical conversations related to risk management and student safety. Through the KU FSL Community Standards Program, each registered fraternity and sorority is required to review risk management policies annually and participate in educational programming each semester on topics including, but not limited to, alcohol/substance abuse, hazing, and sexual assault prevention. Additionally, each housed fraternity and sorority engages in annual fire safety training and inspections held by the local fire department, and SILC assists annually in helping Council leaders host a fire academy for officers of housed organizations.

SILC also hosted Safe Zone trainings for faculty and staff through their Sexuality and Gender Diversity programs. Safe Zone is an awareness training for employees about the lesbian, gay, bisexual, transgender and queer (LGBTQ) community. Safe Zone teaches faculty and staff how to create safe and inclusive living and learning environments for LGBTQ people. The trainings are offered for employees on a monthly basis and by request. The Sexuality and Gender Diversity Center also hosts a Student Safe Zone training. The Student Safe Zone training program educates students on how to be allies to their fellow LGBTQ students and builds awareness on the inequalities LGBTQ students face. The trainings are offered for students on a monthly basis and by request.

Watkins Health Services

Watkins Health Services Health Education Resource Office (HERO), provides prevention education and wellness with programming focusing on 6 priority health areas, including alcohol; tobacco; other drugs; sexual health; nutrition and weight management; and stress management. From January 1, 2015 to December 31, 2015, HERO had more than 26,000 contacts with students and parents via presentations, events, and programs. Many presentations were given to students within University housing, Fraternities & Sororities, and the classroom addressing safety in regards to alcohol, other drugs, and STIs (sexually transmitted infections). Events and programs included Alcohol & Drug Sanctions Program; Smokeouts; Sex Olympics; Eat Well, Live Well; Stress Busting Study...
Breaks; and Wellness Fairs to name only a few. HERO strives to provide innovative approaches for achieving optimal health and maximizing academic and professional success.

The Department of Human Resources
The Department of Human Resources offers a variety of training for KU employees. Those dealing with Workplace Violence are covered through Human Resources in conjunction with the KU Public Safety Office. The training sessions cover a variety of topics including: defining workplace violence, statistics, KU and State of Kansas policy issues, conflict management, prevention, and what to do if actually subjected to violence. They also provide classes on civility in the workplace.

Office of Institutional Opportunity and Access (IOA)
IOA is the office on campus responsible for the University’s Nondiscrimination policies. The Executive Director of IOA is the University’s Title IX Coordinator. IOA conducts investigations into complaints of sexual harassment, including acts of sexual violence, that occur on campus or have affected the environment on campus. As part of its campus responsibility, IOA, in collaboration with other campus partners, provides annual sexual harassment training for all faculty, staff and students. In addition to this training, IOA has provided live training to many first responders to complaints of discrimination, harassment, sexual assault, domestic/dating violence and stalking, including: KU Student Housing, the KU Public Safety Office, UNIV 101 instructors, fraternities, sororities, and academic units. IOA completed over 50 separate live trainings in 2015. These trainings include education on what sexual harassment and sexual violence are, how to prevent sexual harassment and sexual violence at KU, and include harm reduction measures to assist in the safety of students and employees at KU.

Department of Environment, Health and Safety
Occupational safety and environmental safety programs were presented periodically with faculty, staff and students learning about workplace safety. Below are topics and attendance figures for those programs.

EHS Lab Safety Program
- Lab safety audits/inspections/evaluations: 1,441
- Lab hazard assessment/identification postings: 663
- Hazardous materials use/research reviews: 389

EHS Environmental Program
- Drinking water assessments/testing: 1,050
- Storm-Water assessments/testing: 321
- Outdoor Air Quality assessments/testing: 18
EHS Hazardous Materials/Waste Program
- Hazardous Materials Shipping Assistance: 135
- Hazmat Transport Request: 71
- Hazardous Waste Pickup Request: 1514
- Hazardous Waste Disposal: 116,243 (lbs.)

EHS Asbestos/Lead/Mold program
- Asbestos/lead assessments/inspections: 400
- Mold/IAQ assessments: 16

EHS Occupational/Employee Safety
- Employee Incident Reviews: 79
- Safety Evaluations/assessments: 63

EHS Training
- EHS Blackboard Site On-line Training Courses: 46
- EHS Blackboard Site Enrolled Users: 2,400 (faculty, staff & students)
- EHS Training/Info sessions for Dept’s/Groups: 166
- EHS training sessions for KU Construction Services: 9
- EHS training sessions for Facilities Services: 67

Storage Tank assessments: 43

Office of First Year Experience

Orientation and Hawk Week:
- Student staff training for Orientation Assistants, Peers Advisors, and Hawk Link Guides. This training occurs annually in May and lasts approximately two weeks. The training is meant to prepare student employees for their roles as mentors and leaders for incoming students. Training sessions include KU Public Safety Office, Institutional Opportunity and Access, Watkins Health Services, Student Conduct and Community Standards, etc. We also spend a significant amount of time discussing risk management and emergency response in the context of Orientation. Approximately 45 student employees and 6 professional staff participate annually.

- Orientation Information Fair, which occurs approximately 26 times annually. In 2015, the information fair lasted two hours each day. The program is meant to introduce new students and families to KU’s resources and opportunities. The information fair featured safety-related resources from Institutional Opportunity and Access, Student Affairs, Watkins Health Services, and KU Public Safety Office. In 2015, approximately 4900 students and 5000 family members attended Orientation.
Jayhawk Jumpstart, which occurred in August and lasted approximately three hours. Jayhawk Jumpstart is meant to introduce new students to resources and opportunities after they move to campus. While Orientation is primarily academic in nature, Jayhawk Jumpstart provides critical health and wellness resources for students. These resources included KU Public Safety Office, Student Conduct and Community Standards, Watkins Health Services, and KU Public Safety Office. Students learned about healthy relationships, safe alcohol practices, consent, safety resources, and bystander intervention. Approximately 3200 students attended.

First-Year Experience Academic Programs

**UNIV 101, Seminars, KU Common Book, etc.**

- **UNIV 101 (Students):** Bystander Education is required in all UNIV 101 courses. The program is delivered in class and focuses on the intersections between alcohol and sexual assault. The program aims to educate students about bystander intervention strategies. The Bystander Education sessions have been strategically scheduled to occur just prior to fall break. Between the spring 2015 and fall 2015 semesters over 650 students received this training. Additionally, some UNIV 101 courses elect to include a Healthy Relationships presentation in the course (I do not have comprehensive accounting on the number of classes that chose to include Healthy Relationships this academic year).

- **UNIV 101 (Instructors):** All UNIV 101 instructors receive training from Institutional Opportunity and Access on policies and procedures for mandatory reporting. Additionally, during summer 15’ all UNIV 101 instructors received a preview of the Bystander Education presentation. This preview provided instructors with information that helped them best prepare their students for the Bystander Education presentation in class. The preview also provided instructors with current information on Bystander Education practices.

- **The Office of First-Year Experience regularly shares information with UNIV 101 instructors (weekly email) about awareness and safety programs across campus including those planned and promoted by the Sexual Assault Prevention and Education Center (SAPEC), Student Affairs, and the Emily Taylor Center for Women and Gender Equity.**

- **KU Common Book:** In September 2015 the Office of First-Year Experience screened an early film version of a Farewell to Arms. The film was followed by a panel that included an IOA investigator Josh Jones, Office of Multicultural Affairs Director Precious Porras, and Film Historian Michael Baskett. Some of the focus of the panel included consent and alcohol within the context of the film.

- **In 2015, First-Year Experience peer mentors who work with learning communities and seminar courses completed bystander education training.**
KU Athletics, Inc.

Education

- Freshmen Leadership Academy – two sessions of the twelve week program that is provided for all incoming freshmen student-athletes focuses on risky behaviors and bystander intervention.
- Locker Talk postings – flyers are prepared and distributed in each teams’ locker room that include resources for reporting sexual assault as well as support/assistance entities for survivors of assault.
- Personal safety/responsible social behavior sub-committee activities.
  - Work was completed on the “It’s On Us” campaign in 2015; this awareness campaign, in an effort to end sexual assault on college campuses, asks everyone to make a personal commitment to step off the sidelines and be part of the solution to campus sexual assault. The NCAA and the Big 12 Conference have adopted the campaign and the members of this sub-committee have reached out to the leaders in the community to join in the taping of this KU video, to include the Chancellor, leaders from Student Senate, the Greek System, etc. in addition to student-athletes and staff from Kansas Athletics. Rock Chalk Video produced the video.
  - Lawrence Police Department presentations to teams on a variety of topics (self-defense, appropriate social behavior, legal ramifications of inappropriate behavior in the community, etc.).
- Vice Provost for Student Affairs presented to several teams in 2015 on the topic of inappropriate behavior ramifications.
- Kansas Athletics, Inc. (KAI) freshmen participated in the mandatory KU on-line alcohol education program.
- Again in 2015, the Emergent Leaders Retreat was offered to student-athletes who are deemed by their coaches to be potential team leaders. Approximately 50 student-athletes participate in these retreats each year, where topics such as decision making, bystander intervention, and promoting positive change are covered.
- The KAI Compliance staff speaks to each team at the beginning of the academic year on topics dealing with responsible social behavior, hazing, and gambling.
- Ongoing meetings of the Kansas Athletics Ad Hoc Sexual Assault Task Force to review effectiveness of programming efforts.
- Annual mandatory alcohol/drug presentation for all student-athletes in October. In 2015 the topic was “Student-Athletes’ Guide to Drinking Responsibly....” Presented by a Watkins Health Resource educator followed by small group time for in depth discussion of current issues related to alcohol use and abuse.
- Sensitivity training (Fall, 2015) for Football coaching staff and trainers due to the move to the football training facility by the KU Women’s Track Team.
- Spring, 2015 the KU Football team was invited to attend a screening of the “Hunting Ground” movie and the majority of the team attended. In addition, the Sport Supervisors for all of our sports viewed the film during the fall semester.
- Utilized Willow Domestic Violence Center staff in training/education sessions for Kansas Athletics staff and KU student-athletes. Two separate curriculum were developed for presentations: “College Dating Violence 101” for student-athletes and a session for KAI staff that focused on what to say (and not say) when someone comes to you with information about being harassed/assaulted.*
- KAI has a staff Wellness Committee charged with exploring and scheduling pertinent workplace and personal safety sessions.

**Reporting**
- Teams are provided resources on how/when to report crimes including sexual assault.
- KAI coaches and staff receive annual training from Kansas Athletics’ Corporate Counsel on the reporting requirements (Clery Act and KU) that are required of their position.
- Consistent efforts are made to report appropriately to IOA and the Vice Provost. Ad hoc meetings with IOA Director and the Vice Provost took place throughout the year.

**Resources/Collaboration**
- Regular meetings and consultations between KAI Senior Associate Athletics Director and university CARE Coordinator.
- Regular meetings/communication with the IOA Director.
- Access to community resources (Sexual Trauma and Abuse Care Center, formerly GaDuGi, Willow, LMH, LPD, etc.).
- Collaboration with Watkins Hospital staff, community mental health professionals, and Head Team Physician – therapy, resources, etc.
- The Senior Associate Athletics Director/Senior Woman Administrator has been a member of the KU Title IX Roundtable group since its inception.

*KAI is now collaborating with SAPEC Director for staff and student-athlete education and training

**The Memorial Unions**
The Union offers many programs throughout the year that involve healthy life style choices as well as presentations on social responsibility including alcohol education & sexual assault awareness. The Dining Services offers crime prevention programs to its employees as part of orientation.
KU Parking and Transit
The evening transportation system of Safe Ride and Safe Bus are examples of basic programming. SafeRide is a fare-free transportation service for KU students that operates from 10:30 p.m. to 2:30 a.m. every evening during the academic year. The intent of the SafeRide program is to provide KU students with safe transportation to their residence. Summer hours are Thursday, Friday and Saturday from 10:30 p.m. until 2:30 a.m.

SafeBus operates Thursdays, Fridays and Saturdays from 9 p.m. to 3 a.m. while school is in session. Eight accessible buses will be covering four separate routes; with two buses on each route. All rules that apply to daily KU on Wheels and Park & Ride routes also apply to SafeBus. Each bus is equipped with 6 security cameras for rider safety. For complete information visit: http://safebus.ku.edu/.

Bystander Education
Bystander Education programs provide participants with the skills to help them act when they see behavior that puts others at risk for violence, victimization, or perpetration. KU’s Bystander Education programs are coordinated by the Sexual Assault Prevention and Education Center. Each year presentations are given to all UNIV 101 classes, the leadership of the Association of University Residence Halls, the All Scholarship Hall Council, individual fraternities and sororities. These programs include speaking out against rape myths and sexist language, supporting victim/survivors, and intervening in potentially violent situations or incidents of personal harm. The Five Step Decision Making Model for the Bystander is presented to classes and organizations. Starting in January 2016 the University has contracted with the University of New Hampshire to implement the Bringing in the Bystander program.

Bystanders can play a critical role in the prevention of sexual and relationship violence. Active bystanders can always dial 911 for help when it could be unsafe for the bystander to personally intervene. Other positive options for bystander intervention include:

- If you see someone who looks like they could be in trouble or need help, ask the person if they are okay.
- Sometimes a silent stare of disapproval can be enough to change behavior.
- Confront people who are taking advantage of someone in a drunk or incapacitated state. Help the person leave the situation.
- Speak out when you hear sexist comments or jokes or discussions about taking advantage of another person.
- Know the campus resources and make referrals. If you don’t know the off-campus referral, contact KU Public Safety Office for a referral.
**Personal Safety Tips/ Risk Reduction Strategies**

As part of its effort to maintain a safe environment, the University offers the following safety tips for consideration:

**At home:**
- Install quality locks on doors, windows and sliding glass doors.
- Keep doors locked, even when at home.
- Install and use peepholes.
- Don’t leave keys hidden under mats, above the door or near the door.
- Leave lights or a radio on a timer to give the appearance that someone is home.

**In relationships:**
- When going out with someone new, go on a group date or meet in a public place.
- Arrange your own transportation to and from dates.
- Alert friends/family to where you will be going.
- If drinking, be mindful of how alcohol can impair decision making.

**On campus:**
- Know where the emergency (blue) phones are on campus to call for immediate help.
- For a safe ride home, call Safe Ride at (785) 864-SAFE.
- If living on campus, don’t leave rooms unlocked even if occupied or when nearby.
- Do not attach anything to key rings that indicate place of residence.
- If your instincts tell you something’s wrong, trust them and get away.
- When in a public place, keep valuable possessions out of sight. If you must leave an area for any length of time, take personal items with you.

**On the streets:**
- Walk in well-lit areas and be aware of surroundings.
- Walk with another person.
- Use your cell phone judicially – don’t let it distract you.
- Carry your car keys when approaching your vehicle so you can enter quickly.
- Call ahead when driving or walking to your hall or apartment late at night and have someone watch you walk from your car to the residence.

**For more tips, visit:**
- Sexual Assault Prevention and Education Center 785-864-5879 [www.sapec.ku.edu](http://www.sapec.ku.edu).

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<td><strong>KU Sexual Assault Prevention and Education Center</strong></td>
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Educational Programs and Campaigns regarding Sexual Assault, Domestic Violence, Dating Violence, and Stalking

The University provides primary prevention training and ongoing campaigns to promote awareness, prevent, and identify reporting options relating to sexual assault, dating violence, domestic violence, and stalking. Primary prevention and awareness training includes online training for all incoming students and employees. Detailed information about these programs and campaigns is provided above.

Policies Regarding Sexual Assault, Domestic Violence, Dating Violence, and Stalking

Nondiscrimination Policy
The University of Kansas prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, status as a veteran, sexual orientation, marital status, parental status, retaliation, gender identity, gender expression and genetic information in the University’s programs and activities. Retaliation is also prohibited by university policy. The following person has been designated to handle inquiries regarding the non-discrimination policies and is the University’s Title IX Coordinator: the Executive Director of the Office of Institutional Opportunity and Access, IOA@ku.edu, 1246 W. Campus Road, Room 153A, Lawrence, KS, 66045, (785)864-6414, 711 TTY. The full Nondiscrimination, Equal Opportunity, and Affirmative Action Policy is available at: http://policy.ku.edu/IOA/nondiscrimination.

KU Office of Institutional Opportunity and Access  785-864-6414

Racial and Ethnic Harassment Policy
The University of Kansas, Lawrence, is committed to programs and activities that are free of racial or ethnic discrimination. To carry out the mission of this institution, the university community must provide and maintain a working and learning environment that fosters respect among all members of the community. The university’s goal is to provide an environment where individuals are free to develop intellectually, personally, professionally, and socially without intimidation or fear. Intimidation and harassment affect not only those who suffer the harassment but also the entire community. Racial and ethnic discrimination is a violation of University policy and federal and state law, including Title VII of the Civil Rights Act of 1964 and the Kansas Acts Against Discrimination. The full policy is here: http://policy.ku.edu/IOA/racial-ethnic-harassment-policy.
Sexual Harassment Policy
(Including Sexual Assault, Domestic Violence, Dating Violence and Stalking)

Sexual harassment is a violation of professional ethics as well as a violation of university policy and federal and state law. Specifically, sexual harassment is a form of illegal discrimination in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Kansas Acts Against Discrimination. Sexual assault and any sexual violence, including Domestic Violence, Dating Violence, and Stalking are forms of sexual harassment. University policy prohibits sexual harassment. The full policy is here: http://policy.ku.edu/IOA/sexual-harassment.

The sexual harassment procedure is available here: http://sexualharassment.ku.edu/.

A brochure designed for students is here:

Information designed for parents is here:

Information designed for faculty/staff is here:
http://studentaffairs.ku.edu/sites/studentaffairs.ku.edu/files/docs/Sexual%20Harrassment%20Faculty%20flyer.pdf.

The University definition of Sexual Harassment and Sexual Violence are as follows:

**Sexual Harassment:** “Sexual Harassment” means behavior, including physical contact, advances, and comments in person, through an intermediary, and/or via phone, text message, email, social media, or other electronic medium, that is unwelcome; based on sex or gender stereotypes; and is so severe, pervasive and objectively offensive that it has the purpose or effect of substantially interfering with a person’s academic performance, employment or equal opportunity to participate in or benefit from University programs or activities or by creating an intimidating, hostile or offensive working or educational environment. Sexual Harassment may include but is not limited to:

1. unwelcome efforts to develop a romantic or sexual relationship;
2. unwelcome commentary about an individual’s body or sexual activities;
3. threatening to engage in the commission of an unwelcome sexual act with another person;
4. stalking or cyberstalking;
5. engaging in indecent exposure; voyeurism, or other invasion of personal privacy;
6. unwelcome physical touching or closeness;
7. unwelcome jokes or teasing of a sexual nature or based upon gender or sex stereotypes;
8. domestic violence and dating violence; and
9. sexual violence, as defined below.

Title IX and University Policy prohibit gender-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

**Sexual Violence**: “Sexual violence” means any physical act which is sexual in nature that is committed by force or without the full and informed consent of all persons involved. Sexual violence may include but is not limited to rape, sexual assault, sexual battery, sexual exploitation, stalking, domestic violence, and dating violence. Sexual violence can occur between strangers or acquaintances, including people involved in an intimate or sexual relationship. Sexual violence can be committed by men or by women, and it can occur between people of the same or different sex.

Complaints of sexual harassment, which includes sexual violence/assault, domestic violence, dating violence, and stalking, are handled in accordance with the University’s Discrimination Complaint Resolution Process, available at: [http://policy.ku.edu/IOA/discrimination-complaint-resolution](http://policy.ku.edu/IOA/discrimination-complaint-resolution).

Additional information about the University’s prohibition against Sexual Harassment, including Sexual Assault, Domestic Violence, Dating Violence, and Stalking, as well as information about the University’s prevention programs and response to complaints of all forms of Sexual Harassment, are set forth below.

**Definitions Regarding Sexual Assault, Domestic Violence, Dating Violence and Stalking**

The university prohibits the crimes of sexual assault, domestic violence, dating violence, and stalking, as defined for the purpose of the Clery Act (as set forth below).

**Consent**

*Consent under University of Kansas policy*

“Consent” means words or actions that show an active, knowing and voluntary agreement to engage in mutually agreed-upon sexual activity. It is the responsibility of the initiator, or the person who wants to engage in the specific sexual activity to make sure that the initiator has consent. Consent cannot be gained by force, by ignoring or acting without regard to the objections of another, or by taking advantage of the Incapacitation of another, where the accused knows or reasonably should have known of such Incapacitation. For
example, a person who is intoxicated may not be capable of giving consent. Consent is also absent when the activity in question exceeds the scope of consent previously given or when the person from whom consent is sought is deemed incapable of giving consent under the law of the State of Kansas. A person always has the right to revoke Consent at any time during a sexual act. Failure to say “no” does not imply consent.

**Consent under Kansas law**

“Consent” is not defined a defined term in Kansas criminal statute.

**Sexual Assault**

**Sexual Assault and Sexual Misconduct under University of Kansas policy**

“Sexual violence” means any physical act which is sexual in nature that is committed by force or without the full and informed consent of all persons involved. Sexual violence may include but is not limited to rape, sexual assault, sexual battery, and sexual exploitation. Sexual violence can occur between strangers or acquaintances, including people involved in an intimate or sexual relationship. Sexual violence can be committed by men or by women, and it can occur between people of the same or different sex.

**Sexual Assault under the Clery Act**

*Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.* For Clery purposes this includes rape, fondling, incest and statutory rape.

**Sexual Assaults under Kansas State Law**

“Sexual Assault” is not a defined term in Kansas criminal statute. The definitions of sex offenses under Kansas law are set forth in K.S.A. 21-5501 et seq.

**Domestic Violence**

**Domestic Violence under the Clery Act**

Domestic Violence is defined as a *felony or misdemeanor crime of violence committed*—

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Domestic Violence under Kansas State Law
Pursuant to K.S.A. 21-5111(i), “Domestic violence” means an act or threatened act of violence against a person with whom the offender is involved or has been involved in a dating relationship, or an act or threatened act of violence against a family or household member by a family or household member. Domestic violence also includes any other crime committed against a person or against property, or any municipal ordinance violation against a person or against property, when directed against a person with whom the offender is involved or has been involved in a dating relationship or when directed against a family or household member by a family or household member. For the purposes of this definition:

(1) "Dating relationship" means a social relationship of a romantic nature. In addition to any other factors the court deems relevant, the trier of fact may consider the following when making a determination of whether a relationship exists or existed: Nature of the relationship, length of time the relationship existed, frequency of interaction between the parties and time since termination of the relationship, if applicable.

(2) "Family or household member" means persons 18 years of age or older who are spouses, former spouses, parents or stepparents and children or stepchildren, and persons who are presently residing together or have resided together in the past, and persons who have a child in common regardless of whether they have been married or have lived together at any time. Family or household member also includes a man and woman if the woman is pregnant and the man is alleged to be the father, regardless of whether they have been married or have lived together at any time.

Dating Violence

Dating Violence under the Clery Act
Dating Violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
Dating Violence under Kansas State Law

“Dating violence” is not separately defined under Kansas criminal statute. It is included within the definition of “domestic violence” cited above.

Stalking

Stalking under the Clery Act

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for the person’s safety or the safety of others; or
- Suffer substantial emotional distress.

Stalking under the Kansas State Law

Pursuant to K.S.A. 21-5427, “Stalking” is:

1. Recklessly engaging in a course of conduct targeted at a specific person which would cause a reasonable person in the circumstances of the targeted person to fear for such person's safety, or the safety of a member of such person's immediate family and the targeted person is actually placed in such fear;

2. Engaging in a course of conduct targeted at a specific person with knowledge that the course of conduct will place the targeted person in fear for such person's safety or the safety of a member of such person's immediate family; or

3. After being served with, or otherwise provided notice of, any protective order included in K.S.A. 21-3843, prior to its repeal or K.S.A. 2012 Supp. 21-5924, and amendments thereto, that prohibits contact with a targeted person, recklessly engaging in at least one act listed in subsection (f)(1) that violates the provisions of the order and would cause a reasonable person to fear for such person's safety, or the safety of a member of such person's immediate family and the targeted person is actually placed in such fear.
Reporting Sexual Violence

The University encourages the reporting of sexual offenses. A student who has been victimized may choose to report the incident to one or more of the following:

<table>
<thead>
<tr>
<th>Unit</th>
<th>For:</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>KU Public Safety Office</td>
<td>Crimes that occur on-campus property</td>
<td>785-864-5900</td>
</tr>
<tr>
<td>Lawrence Police Department</td>
<td>Crimes that occur off-campus</td>
<td>785-830-7400</td>
</tr>
<tr>
<td>KU Office of Institutional</td>
<td></td>
<td>785-864-6414</td>
</tr>
<tr>
<td>Opportunity and Access</td>
<td></td>
<td></td>
</tr>
<tr>
<td>KU Office of Student Affairs</td>
<td>Students living in campus housing</td>
<td>785-864-4060</td>
</tr>
<tr>
<td>KU Department of Student Housing</td>
<td></td>
<td>785-864-4560</td>
</tr>
<tr>
<td>KU CARE Coordinator’s Office</td>
<td>Confidential assistance</td>
<td>785-864-9255</td>
</tr>
</tbody>
</table>

Most University employees are required to report instances of sexual harassment, including sexual assault, domestic violence, dating violence, and stalking of which they are aware, to the Office of Institutional Opportunity and Access (IOA) at 785-864-6414 or sexualharassment@ku.edu. In addition, any University student or other member of the University community may initiate a complaint regarding sexual assault or another sex offense that occurs on the University premises or at a University-sponsored activity or results from an association within the University community. Visitors or other persons attending University programs, utilizing University facilities, or participating in a University-sponsored activity may also make a complaint. Incidents of sexual assault or violence should be reported to the Title IX Coordinator at the Office of Institutional Opportunity and Access at 785-864-6414 or email sexualharassment@ku.edu. A report may also be submitted electronically at: http://www.ioa.ku.edu/file-complaint.

Once IOA has been informed of an incident, IOA reaches out to the victim directly, or through campus partners as appropriate, to provide information about resources and reporting options. IOA also provides a written explanation of the individual’s rights and options under University policy and the law. IOA will conduct this outreach and provide this information for all reports, regardless of whether the offense occurred on or off campus.
Resources for Sexual and Intimate Partner Violence

Resources for Sexual & Intimate Partner Violence

= Confidential (Does not report to KU)

- Watkins Health Services: 785-864-9507
- Lawrence Memorial Hospital: 785-505-6162
- Willow Domestic Violence Center: 785-843-3333
- Sexual Trauma & Abuse Care Center: 785-843-8985
- CARE Coordinator: 785-864-9255
- KU Psychological Clinic: 785-864-4121
- KU Public Safety Office: 785-864-5900
- KU Police Department: 785-832-7509
- Sexual Assault Prevention & Education Center: 785-864-5879
- Bert Nash Community Mental Health Center: 785-843-9192
- Counseling & Psychological Services: 785-864-2277

Consent
Preserving Evidence
When an incident has occurred, it is important to preserve any possible evidence for the proof of a criminal offense. To preserve evidence, individuals who have experienced sexual assault are advised not to shower, bathe, or wash. Clothes, sheets, blankets, or other items of possible evidentiary value should be placed in a paper bag. Watkins Health Services offers Sexual Assault Nurse Examiner (SANE) exams at no cost to students; free physical exams are not contingent upon pursuing a criminal complaint. The KU Public Safety Office (KUPSO) will provide transportation at no cost if a student prefers to go to Lawrence Memorial Hospital for this exam. IOA provides a Survivor’s Guide: [http://ioa.ku.edu/sites/ioa.ku.edu/files/docs/Survivor%27s%20Guide.pdf](http://ioa.ku.edu/sites/ioa.ku.edu/files/docs/Survivor%27s%20Guide.pdf).

Victims are given information about the options available to them, including pursuing or electing not to pursue a criminal complaint and pursuing or electing not to pursue an administrative complaint with the University, along with the opportunity to be assisted in making such complaints. Individuals are also given written information about campus and community resources. A list of such resources is available on the university’s website at [www.sexualharassment.ku.edu](http://www.sexualharassment.ku.edu). In processing a report, IOA also provides information about, supports or coordinates services.

Notification to Law Enforcement Authorities
Students or others may choose to pursue criminal prosecution, which involves filing a formal report with a campus or local law enforcement agency. Employees in the Office of Institutional Opportunity and Access or the Care Coordinator advise students of their rights to pursue criminal action and can help with reporting the crime to the appropriate law enforcement authorities, if requested. If an individual chooses to make a criminal report, IOA will coordinate with law enforcement, as appropriate.

Notification of Counseling, Mental Health, or Other Student Services
Employees in the Office of Institutional Opportunity and Access or the Care Coordinator offices can also help a student with finding options, emotional support and medical care, both on- and off-campus. The Care Coordinator and Counseling & Psychological Services support students who have experienced a sexual assault or other sexual offense. Students can also receive medical attention through the Watkins Health Services. The University provides written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community.
The **Sexual Trauma and Abuse Care Center** in Lawrence has advocates available 24 hours a day/7 days a week who may be contacted by calling **785-843-8985**. IOA can help coordinate services available to students both on- and off-campus. A list of other services available can be found at: [www.sexualharassment.ku.edu](http://www.sexualharassment.ku.edu).

<table>
<thead>
<tr>
<th>Sexual Trauma and Abuse Care Center</th>
<th>785-843-8985</th>
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**Interim Measures**

IOA works with the parties to identify whether interim or protective measures are necessary to prevent recurrence of the conduct, including issuance of a no contact order and arrangements for academic, living, transportation, and working situations. Such information is provided to victims in writing. Interim measures are available, regardless of whether a victim chooses to report the crime to police or participates in a formal investigation with IOA. In cases where an order of protection has been issued by a court, the University’s no contact order may reiterate the terms of that order of protection. Students who have experienced sexual assault or another sex offense have the option to seek adjustments to academic and/or on-campus living situations after an alleged sexual assault. The Office of Institutional Opportunity and Access assists students in managing academic obligations and adjusting living arrangements. The provision of interim measures is confidential to the extent that maintaining such confidentiality would not impair the ability of the university to provide the interim measures. More detailed information is available in the University’s Sexual Harassment and Sexual Violence Procedures: [http://policy.ku.edu/IOA/sexual-harassment-sexual-violence-procedures](http://policy.ku.edu/IOA/sexual-harassment-sexual-violence-procedures).

**Investigation**

IOA will evaluate and promptly resolve reports of sexual assault, domestic violence, dating violence, and stalking in accordance with the University’s Discrimination Complaint Resolution Process, available at: [http://policy.ku.edu/IOA/discrimination-complaint-resolution](http://policy.ku.edu/IOA/discrimination-complaint-resolution). More information is available in the Sexual Harassment Procedures at: [http://policy.ku.edu/IOA/sexual-harassment-sexual-violence-procedures](http://policy.ku.edu/IOA/sexual-harassment-sexual-violence-procedures). The timelines and details of the investigation process are set forth in the foregoing documents. Any member of the University community who has been a victim of dating violence, domestic violence, sexual assault, or stalking, regardless of whether the offense occurred on- or off-campus, is encouraged to report the matter to IOA. IOA will provide written information and assist someone who reports such an offense with understanding their rights and options. The University prohibits retaliation against anyone who exercises their rights to report an offense, exercise their rights, or participate in an investigation.
All persons involved in the investigation, hearing, and any appeals receive annual training on issues related to dating violence, domestic violence, sexual assault, and stalking, are trained to conduct an investigation and hearing process that protects the safety of victims and promotes accountability, and do not have a conflict of interest or bias for or against the accuser or the accused.

All investigations and related disciplinary hearings are confidential and will be prompt, fair, and impartial. All parties to an investigation will be given an equal opportunity to present evidence and respond to the complaint and may be assisted by an advisor of their choice. All parties to an investigation will be given timely notice of meetings at which one or the other or both may be present. All parties to an investigation and appropriate officials are given timely and equal access to information that will be used during informal and formal disciplinary meetings and hearings. IOA and/or Student Affairs will provide simultaneous written notification to all parties of their rights, as well as the outcome of the investigation and any recommendation for disciplinary action, results of disciplinary proceedings, appeal rights, any changes in sanction, and when such results become final, in accordance with University policy. To the extent possible and permitted by law, records relating to the investigation are confidential and disclosures did not include personally identifiable information about the victim.

**Campus Disciplinary Action for Sexual Misconduct**

After an investigation, if IOA determines that it is more likely than not (preponderance of the evidence standard) that the University’s sexual harassment policy has been violated, IOA will refer the respondent to the appropriate university office for disciplinary action. Student matters will be referred to the Vice Provost for Student Affairs. Hearing procedures for violations of the Code of Student Rights and Responsibilities can be found at [http://policy.ku.edu/student-affairs/student-rights-responsibilities-code](http://policy.ku.edu/student-affairs/student-rights-responsibilities-code). The accuser and the accused are entitled to the same opportunities to have advisor(s) of their choice present during a disciplinary proceeding. In cases of sexual assault or a crime of violence, both the student charged and the student bringing charges will be notified of the outcome and the right to appeal the decision.

**Training Hearing Panel Members Receive**

The Student Conduct Hearing Panel is comprised of students, faculty, and staff who are trained (up to six hours) in the University of Kansas’ student conduct process and who are committed to facilitating student learning through the student conduct process. Upon selection, new members of the hearing panel must participate in the Fundamentals Training and may also elect to go through the additional Sexual Harassment and Sexual Violence Training. Only those individuals who have completed the Sexual Harassment and Sexual Violence Training are eligible to serve on a Hearing Panel involving such cases.
The Fundamentals Training consists of a three hour course that educates newly selected members on the student conduct mission and philosophy, university policy, effective administration of a hearing, essential questioning skills, weighing credibility, determining responsibility through a preponderance of evidence, deciding appropriate sanctions, best practices for deliberation, and writing comprehensive rationales. The method of training includes lecture, small group activities, and case studies. All participants are issued a manual that they may refer to prior to participating in a hearing.

The Sexual Harassment and Sexual Violence Training consists of a second, three hour course that educates newly selected members on the origins and implementation of Title IX, the university’s obligations related to federal legislation, informs them on the specific policies at the university, discusses the impact sexual violence has on complainants and how it may affect them within an investigation or hearing, reviews information about respondents and statistics regarding sexual violence on college campuses, considers information regarding various cultural and group affiliation regarding reporting and participation in hearings, describes the investigative process and the materials that may be present within a sexual misconduct hearing, explores the finite grounds for establishing whether a violation of KU’s sexual harassment violation has occurred, and reviews what sanctions are available for potential violations. Similar to the Foundations Training, this training includes lecture, small group activities, and case studies. All participants are issued a manual that they may refer to prior to participating in a hearing.

All members of the Student Conduct Hearing Panel are highly encouraged to participate in Professional Development session each semester during the academic year. These sessions, offered monthly through the academic year, cover a variety of topics including: effective sanctioning practices, writing strong hearing panel recommendation letters, a presentation from the Sexual Assault Nurse Examiner regarding the SANE exam, and collaborative deliberation skills.

**Standard of Evidence**

The standard of evidence under IOA investigations and the Student Conduct Procedures is a preponderance of the evidence; is it more likely than not. If the student conduct administrator or hearing board determines that it is more likely than not that one or more University policies were violated, a sanction or sanctions will be imposed.
Sanctions Following a Final Determination
Behaviors and actions that violate University policy, including sexual assault, can be subject to investigation, remedial measures, educational remedies, and sanctions. Sanctions may include:

Faculty, Staff, and Student Employees
Employee matters will be referred to Human Resources, Academic Units and/or the Office of the Provost, as appropriate to the respondent’s status with the University and as set forth in the Discrimination Complaint Resolution Process (http://policy.ku.edu/IOA/discrimination-complaint-resolution).

Possible Sanctions for Employees
- Warning;
- Censure;
- Reduction or elimination of merit salary increases;
- Reassignment of duties;
- Demotion;
- Suspension without pay; and/or
- Dismissal.

Students
As indicated earlier, students are held accountable under the Student Conduct Program with sanctions including: Sanctions for violations of the Code of Student Rights and Responsibilities include:

Warning: Notice in writing that continuation or repetition of conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

Restitution: Reimbursement for damage to or misappropriation of property. This may take the form of appropriate service or other compensation.

Fine: A money payment to a designated University fund.

Disciplinary Probation: Disciplinary probation shall have as its purpose the rehabilitation of the student or organization and may include suspension of specified privileges for a definite period not to exceed two years. Disciplinary probation may also require the student or organization to participate in specified activities, including one counseling information session, or may prescribe any program which is deemed just and fair under the circumstances of the case.
The authority imposing this sanction may assign any qualified person within the University community, other than an undergraduate student, to act as a probation supervisor. The probation supervisor shall report periodically to the appointing authority. If the probation supervisor should report that the student is not fulfilling probation requirements, the case will be reviewed by the appointing authority and remaining members of the original hearing panel, who may recommend additional sanctions.

**Campus/Community Service:** Students or organizations may be required to complete a specified number of service hours to an identified campus or community agency. The authority imposing this sanction may assign any qualified person to serve as the service supervisor. If the service supervisor should report that the student or organization has not fulfilled the service requirements, the case will be reviewed as in Article 22 E.4. of the Code.

**Student Suspension:** Exclusion from classes and other University privileges and activities as set out in the order after a hearing, for a definite period not to exceed two years. The conditions of re-admission shall be stated in the order of the suspension.

**Organization Suspension:** Exclusion from University privileges and activities as set out in the order after a hearing, for a definite period not to exceed two years. The conditions of reinstatement shall be stated in the order of suspension.

**Student Expulsion:** Termination of student status for a minimum of two years. The conditions of re-admission, if any, shall be stated in the order of expulsion.

**Removal of Organization Registration:** Termination of registered organization status for a minimum of two years. The conditions of re-admission, if any, shall be stated in the order of removal of registration.
The University may also require a student or employee to participate in educational programs or other remedial activities separate from or as part of a sanction. Additional remedial and protective measure may be imposed, such as:

- Mandatory training;
- No contact orders;
- Ban from all or parts of campus.

When Results Become Final
All parties to an investigation will be informed of the imposition of disciplinary action and provided an opportunity to appeal. Parties will be simultaneously notified of any change to the result and when the result becomes final.

Prohibition of Retaliation
Retaliation is also prohibited by university policy. The following person has been designated to handle inquiries regarding the non-discrimination policies and is the University’s Title IX Coordinator: the Executive Director of the Office of Institutional Opportunity and Access, IOA@ku.edu, 1246 W. Campus Road, Room 153A, Lawrence, KS, 66045, (785)864-6414, 711 TTY. The full Nondiscrimination, Equal Opportunity, and Affirmative Action Policy is available at: http://policy.ku.edu/IOA/nondiscrimination.

KU Office of Institutional Opportunity and Access 785-864-6414
Preparing the Annual Safety Report

Crime statistics that are provided in this annual report are based upon incidents reported to the KU Public Safety Office (KUPSO), Office of Student Affairs, and the Department of Student Housing. Each year a variety of offices are asked to provide information on the educational and prevention programs conducted during that calendar year. Campus Security Authority Training video is available at: http://studentaffairs.ku.edu/clery-act-compliance-information-updated.

The Department of Student Housing and the Office of Student Affairs keep count of disciplinary referrals made from across the university. The KUPSO provides crime statistics for criminal offenses occurring on the Lawrence campus. In addition, the KUPSO gathers applicable crime statistics for non-campus locations from the law enforcement agencies which have jurisdiction over those locations. The Lawrence Police provides crime statistics for crimes reported at fraternities and sororities, as well as crimes reported on public property surrounding campus.

Each year an e-mail notification is sent to all faculty, staff, and enrolled students to inform them of the University's Annual Security Report. It provides the website to access this report. Annual notice is also in the electronic news, KU Today. Prospective students are provided the Annual Security Report website address within the View Book and on the Admissions website. Human Resources provides notification to prospective employees in the online application process. Copies of the report may also be obtained at the Office of Student Affairs, 133 Strong Hall or by calling 785-864-4060.

KU Office of Student Affairs 785-864-4060

Definition of Crimes

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Arrest:** Persons processed by arrest, citation or summons.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft.

**Category of Fire:** For HEA purposes, there are three categories of fire:
- Unintentional Fire: A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be.
- Intentional Fire: A fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire.
- Undetermined Fire: A fire in which the cause cannot be determined.

**Cause of Fire:** The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure or act of nature.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition:
- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

**Destruction/Damage/Vandalism of Property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Domestic Violence:** A felony or misdemeanor crime of violence committed:
- By a current or former spouse or intimate partner of the victim,
- By a person with whom the victim shares a child in common
- By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred."
**Drug Abuse Violations**: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics - manufactured narcotics which can cause true addiction (Demerol, Methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Fire**: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire Related Death**: Any instance in which a person - (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire.

**Fire Related Injury**: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.

**Fondling**: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Hate Crime**: A crime that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of Clery, the categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin and disability.

**Incest**: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Intimidation**: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Larceny-Theft**: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.
**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Include in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. Note: A “motor vehicle” is a self-propelled vehicle that runs on the surface of land and not on rails, and which includes automobiles, buses, recreational vehicles, trucks, motorcycles, motor scooters, trail bikes, mopeds, snowmobiles and golf carts.

**Murder/Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Non-Campus Building or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**On-Campus Property:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**On-Campus Student Housing Facility:** Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

**Property Damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

**Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
Referred for Disciplinary Action: The referral of any person to any official who initiates a disciplinary action of which a record is established and which may result in the imposition of a sanction.

Rape: The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offenses-Forgible *: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

- **Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.
- **Sexual Assault With an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non-Forgible *: Unlawful, non-forgible sexual intercourse.

- **Incest:** Non-forgible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Non-forgible sexual intercourse with a person who is under the statutory age of consent.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to

- Fear for his or her safety or the safety of others; or
- Suffer substantial emotional distress.
Unfounded: A reported crime that upon investigation by law enforcement authorities is found to be false or baseless. Only sworn or commissioned law enforcement personnel may unfound a crime. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner.

Weapons: carrying, possessing, etc.: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Include in this classification: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

* These definitions are no longer current and are here because they were used prior to 2014.
## Crime Statistics

<table>
<thead>
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<th>Offense</th>
<th>Year</th>
<th>On Campus</th>
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<th>Public Property</th>
<th>Residential Facilities</th>
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<td><strong>Primary Crimes:</strong></td>
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<td><strong>Sex Offenses:</strong></td>
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</tr>
<tr>
<td>Sex Offenses, Forcible</td>
<td>2015</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>(Rape, Sodomy, Sexual Assault w/object and</td>
<td>2014</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>Fondling)</td>
<td>2013</td>
<td>13</td>
<td>2</td>
<td>0</td>
<td>9</td>
</tr>
<tr>
<td>Sex Offenses, Non Forcible</td>
<td>2015</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>(Incest and Statutory)</td>
<td>2014</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td></td>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>2015</td>
<td>11**</td>
<td>1</td>
<td>2</td>
<td>6**</td>
</tr>
<tr>
<td>(Includes sodomy and sexual assault with an</td>
<td>2014</td>
<td>14**</td>
<td>4</td>
<td>0</td>
<td>10**</td>
</tr>
<tr>
<td>object)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fondling</td>
<td>2015</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>2014</td>
<td>10</td>
<td>4</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>Incest</td>
<td>2015</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Statutory Rape</td>
<td>2015</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>2015</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>3</td>
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<td></td>
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<td>2013</td>
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<td>3</td>
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<td>2015</td>
<td>10</td>
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<td>1</td>
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<td>2014</td>
<td>12</td>
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<td>8</td>
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<td>2013</td>
<td>3</td>
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<td>2</td>
</tr>
<tr>
<td>Stalking</td>
<td>2015</td>
<td>11**</td>
<td>0</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>2014</td>
<td>12**</td>
<td>6</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>2013</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
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<tr>
<td>Robbery</td>
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<tr>
<td></td>
<td>2014</td>
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<td>1</td>
</tr>
<tr>
<td></td>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>2015</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>2014</td>
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<td>2013</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>2015</td>
<td>23</td>
<td>8</td>
<td>0</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>2014</td>
<td>36</td>
<td>49</td>
<td>0</td>
<td>21</td>
</tr>
<tr>
<td></td>
<td>2013</td>
<td>27</td>
<td>3</td>
<td>0</td>
<td>8</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>2015</td>
<td>5</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2014</td>
<td>4</td>
<td>3</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2013</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Crime Statistics (Continued)

<table>
<thead>
<tr>
<th>Offense</th>
<th>Year</th>
<th>On Campus</th>
<th>Non-Campus</th>
<th>Public Property</th>
<th>Residential Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arson</td>
<td>2015</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

* Beginning in 2014 the Sex Offense categories were recorded differently.
** Report updated to show the date of reporting of one incident each of Rape and Stalking, both of which occurred in 2014 but were not reported until 2015. The original report reflected the actual date of incident. In accordance with the law, the numbers in the updated report reflect a decrease of one in each category for 2014 and an increase of one in each category for 2015. The numbers also reflect a decrease of one in the Rape category in Residential Facilities for 2014 and an increase of one in the Rape category in Residential Facilities for 2015. Updated November 16, 2016.

**Arrests and Disciplinary Referrals:**

| Liquor Law Arrests | 2015 | 20 | 1 | 0 | 6 |
|                   | 2014 | 36 | 162 | 0 | 14 |
|                   | 2013 | 37 | 2 | 0 | 9 |
| Drug Law Arrests  | 2015 | 100 | 2 | 0 | 52 |
|                   | 2014 | 86 | 14 | 0 | 46 |
|                   | 2013 | 71 | 4 | 0 | 41 |
| Weapon Law Arrest | 2015 | 0 | 0 | 0 | 0 |
|                   | 2014 | 1 | 0 | 0 | 0 |
|                   | 2013 | 0 | 0 | 0 | 0 |
| Liquor Law Violations Referred for Disciplinary Action | 2015 | 702 | 0 | 0 | 702 |
|               | 2014 | 841 | 0 | 0 | 841 |
|               | 2013 | 911 | 0 | 0 | 910 |
| Drug Law Violations Referred for Disciplinary Action | 2015 | 90 | 0 | 0 | 86 |
|               | 2014 | 102 | 0 | 0 | 97 |
|               | 2013 | 95 | 0 | 0 | 91 |
| Weapons Law Violations Referred for Disciplinary Action | 2015 | 0 | 0 | 0 | 0 |
|               | 2014 | 2 | 0 | 0 | 2 |
|               | 2013 | 1 | 0 | 0 | 1 |

**Reported Hate Crimes Arrests and Disciplinary Action Referrals**

The following information pertains to the number of each type of primary crime (above) that was determined to be a hate crime, as well as larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property that were determined to be hate crimes.

In 2015 there was a total of one hate crime. One for Simple Assault on Public Property with sexual orientation as the bias.

In 2014 there was one reported Vandalism in the residence hall with an ethnic bias.

In 2013 there were no hate crimes reported.
Unfounded Crimes

In 2015 there were two unfounded crimes

In 2014 there was one unfounded crimes.

Statistics for the KU Edwards Campus in Overland Park may be found at:

Statistics for the KU Medical Center at Kansas City and Wichita may be found at:

These URLs were updated November 11, 2016.
Fire Safety Education, Drills and Equipment

Fire Evacuation Procedures

Policy Information
The KU Student Housing Handbook lists policies that prohibit the following:

- smoking and e-cigarettes
- candles and incense
- fireworks and explosive materials
- extension cords and multiple socket plugs
- halogen lamps
- space heaters
- hoverboards
- gasoline-operated machines
- tampering with fire safety equipment

Kitchen appliances are permitted in apartment kitchens only (toasters, toaster ovens, contact grills, and rice steamers).


Fire Safety Education and Training
Residence Life staff receive annual training conducted by the Lawrence Fire and Medical staff. This training includes prevention, response procedures, and fire extinguisher use. This training is conducted in collaboration with the KU Public Safety Office, and includes training on detecting the smell of burning marijuana and the identification of drug paraphernalia.

Each living area hosts an annual fire safety education program conducted by the Lawrence Fire and Medical staff. These sessions include prevention and alarm response procedures.
Fire Drills

The following fire evacuation drills were conducted in 2015:

### Fire Drills - 2015

<table>
<thead>
<tr>
<th>Building</th>
<th>Total Number of Drills</th>
<th>Date of Drill One</th>
<th>Date of Drill Two</th>
<th>Date of Drill Three</th>
<th>Date of Drill Four</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corbin</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>Ellsworth</td>
<td>4</td>
<td>1/28/15</td>
<td>4/16/15</td>
<td>8/26/15</td>
<td>11/2/15</td>
</tr>
<tr>
<td>GSP</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>Hashinger</td>
<td>4</td>
<td>1/28/15</td>
<td>4/16/15</td>
<td>8/26/15</td>
<td>11/2/15</td>
</tr>
<tr>
<td>Lewis</td>
<td>4</td>
<td>1/28/15</td>
<td>4/14/15</td>
<td>8/26/15</td>
<td>11/3/15</td>
</tr>
<tr>
<td>Oliver</td>
<td>4</td>
<td>1/28/15</td>
<td>4/14/15</td>
<td>8/26/15</td>
<td>11/2/15</td>
</tr>
<tr>
<td>McCollum</td>
<td>2</td>
<td>1/28/15</td>
<td>4/14/15</td>
<td>N/A*</td>
<td>N/A*</td>
</tr>
<tr>
<td>Oswald</td>
<td>2</td>
<td>N/A**</td>
<td>N/A**</td>
<td>8/26/15</td>
<td>11/3/15</td>
</tr>
<tr>
<td>Self</td>
<td>2</td>
<td>N/A**</td>
<td>N/A*</td>
<td>8/26/15</td>
<td>11/3/15</td>
</tr>
<tr>
<td>Templin</td>
<td>4</td>
<td>1/28/15</td>
<td>4/14/15</td>
<td>8/26/15</td>
<td>11/3/15</td>
</tr>
<tr>
<td>Crawford Center</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>Dennis Rieger</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>Douthart</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>KK Amini</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>Krehbiel</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>Margaret Amini</td>
<td>4</td>
<td>1/27/15</td>
<td>4/22/15</td>
<td>9/1/15</td>
<td>11/4/15</td>
</tr>
<tr>
<td>Miller</td>
<td>4</td>
<td>1/23/15</td>
<td>4/16/15</td>
<td>8/27/15</td>
<td>11/3/15</td>
</tr>
<tr>
<td>Sellards</td>
<td>4</td>
<td>1/23/15</td>
<td>4/16/15</td>
<td>8/27/15</td>
<td>11/3/15</td>
</tr>
<tr>
<td>Jayhawker Tower A</td>
<td>4</td>
<td>1/28/15</td>
<td>4/14/15</td>
<td>8/27/15</td>
<td>11/2/15</td>
</tr>
<tr>
<td>Jayhawker Tower B</td>
<td>4</td>
<td>1/28/15</td>
<td>4/16/15</td>
<td>8/27/15</td>
<td>11/2/15</td>
</tr>
<tr>
<td>Jayhawker Tower C</td>
<td>4</td>
<td>1/23/15</td>
<td>4/16/15</td>
<td>8/27/15</td>
<td>11/2/15</td>
</tr>
<tr>
<td>Jayhawker Tower D</td>
<td>4</td>
<td>1/23/15</td>
<td>4/16/15</td>
<td>8/27/15</td>
<td>11/2/15</td>
</tr>
<tr>
<td>McCarthy Hall</td>
<td>1</td>
<td>N/A***</td>
<td>N/A***</td>
<td>N/A***</td>
<td>11/2/15</td>
</tr>
</tbody>
</table>

*McCollum Hall was taken off-line permanently in May 2015 and demolished in November 2015.

**Oswald, and Self Halls opened in August 2015.

***McCarthy Hall opened in October 2015.
Fire Alarm Procedures
Fires should always be reported with a “911” call.

After the fact, information about extinguished fires should be reported to the residence life staff-on-duty, the complex director, the Student Housing office, and/or the KU Public Safety Office. When calling, please provide as much information as possible about the location, date, time, and cause of the fire.

<table>
<thead>
<tr>
<th>KU Department of Student Housing</th>
<th>785-864-4560</th>
</tr>
</thead>
<tbody>
<tr>
<td>KU Public Safety Office</td>
<td>785-864-5900</td>
</tr>
</tbody>
</table>

The residence life Staff Manual contains the following information that forms the basis for fire emergency response training. This includes information that is shared with students, and the reporting structure in a fire emergency situation.

**Purpose:**
- To prevent or reduce loss of life, injury to residents and staff, and damage to property.

**Order of Command:**
- KUPSO officer in charge
- Fire Department Commander (hereafter referred to as FDC).
- Assistant Complex Director/Complex Director/Scholarship Hall Director (hereafter referred to as ACD/CD/SHD) or person in charge of the hall at that time: If the ACD/CD/SHD is not in the building, a Resident Assistant or Proctor takes charge.

The residence life staff person in charge will report to the front desk immediately and remain there to direct operations until the incident is declared over.

During the incident, staff should follow explicitly the instructions of the fire department commander and KUPSO in charge. If you have concerns or suggestions for modifications, notify your ACD/SHD or CD.
**Fire Evacuation Procedures**

In case of fire, residents are to move quickly and safely to the nearest exit and proceed to the designated relocation area described below.

<table>
<thead>
<tr>
<th>Building</th>
<th>Relocation Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corbin</td>
<td>East of Circle Drive across from building (Parking Lot 111) or East of Ohio Street; In case of inclement weather: GSP Hall Living Room or M. Amini or K.K. Amini Scholarship Halls</td>
</tr>
<tr>
<td>Ellsworth</td>
<td>West of Engel Road across from building or East Hashinger Hall lawn; In case of inclement weather: Hashinger Hall Theater</td>
</tr>
<tr>
<td>GSP</td>
<td>South of Circle Drive across from building (Parking Lot 111); In case of inclement weather: Corbin Hall Living Room or M. Amini or K.K. Amini Scholarship Halls</td>
</tr>
<tr>
<td>Hashinger</td>
<td>West of Engel Road across from building or North Lewis Hall lawn; In case of inclement weather: Ellsworth Hall Living Room</td>
</tr>
<tr>
<td>Lewis</td>
<td>West of Engel Road across from building (Parking Lot 102) or East of Irving Hill Road; In case of inclement weather: Hashinger Hall Theater or Templin Hall ABC/Classroom</td>
</tr>
<tr>
<td>Oswald</td>
<td>West side of the building across Engel Road or across the east side of the building in the Hashinger Loading dock parking lot.</td>
</tr>
<tr>
<td>Self</td>
<td>West side of the building across Engel Road or across the east side of the building in the Hashinger Loading dock parking lot.</td>
</tr>
<tr>
<td>Templin</td>
<td>East of Engel Road across from Parking Lot 101 or West of building in Parking Lot 400; In case of inclement weather: Lewis Hall Lobby or Hashinger Hall Theater</td>
</tr>
<tr>
<td>Crawford Center</td>
<td>South of 14th Street across from building or West of Louisiana Street across from building; In case of inclement weather: M. Amini or K.K. Amini Scholarship Halls</td>
</tr>
<tr>
<td>Battenfeld</td>
<td>East of Alumni Place across from building or North of 14th Street; In case of inclement weather: Crawford Community Center or Stephenson Scholarship Hall</td>
</tr>
<tr>
<td>Dennis Rieger</td>
<td>East of Ohio Street across from building or South of 14th Street; In case of inclement weather: M. Amini Scholarship Hall or Crawford Community Center</td>
</tr>
<tr>
<td>Douthart</td>
<td>East of Louisiana Street across from building or South of 14th Street across from building; In case of inclement weather: Crawford Community Center or M. Amini Scholarship Hall</td>
</tr>
<tr>
<td>Grace Pearson</td>
<td>East of Louisiana Street across from building or South of 14th Street; In case of inclement weather: Crawford Community Center or Stephenson Scholarship Hall</td>
</tr>
<tr>
<td>KK Amini</td>
<td>West of Louisiana Street across from building or South of 14th Street; In case of inclement weather: Crawford Community Center or Grace Pearson Scholarship Hall</td>
</tr>
<tr>
<td>Krehbiel</td>
<td>East of Ohio Street across from building or North of 13th Street across from building; In case of inclement weather: K. K. Amini Scholarship Hall or Crawford Community Center</td>
</tr>
<tr>
<td>Margaret Amini</td>
<td>West of Louisiana Street across from building or North of 13th Street; In case of inclement weather: Crawford Community Center or Rieger Scholarship Hall</td>
</tr>
<tr>
<td>Miller</td>
<td>West of Lilac Lane across from building or West Sellards lawn; In case of inclement weather: Watkins Scholarship Hall or Sellards Scholarship Hall</td>
</tr>
<tr>
<td>Pearson</td>
<td>West of Alumni Place across from building or South of building across from lane; In case of inclement weather: Crawford Community Center or Battenfeld Scholarship Hall</td>
</tr>
<tr>
<td>Sellards</td>
<td>North of Alumni Place across from building or South of 15th Street; In case of inclement weather: Miller Scholarship Hall or Watkins Scholarship Hall</td>
</tr>
<tr>
<td>Stephenson</td>
<td>West of Alumni Place across from building or North of 14th Street near Crawford Community Center; In case of inclement weather: Crawford Community Center or Battenfeld Scholarship Hall</td>
</tr>
<tr>
<td>Watkins</td>
<td>West of Lilac Lane across from building or West Battenfeld lawn; In case of inclement weather: Sellards Scholarship Hall or Crawford Community Center</td>
</tr>
</tbody>
</table>
Fire Safety Systems in KU Housing Facilities

All facilities operated by KU Student Housing have sprinklers. All are code compliant with regard to fire doors and fire walls. All group living facilities meet code requirements with regard to number and placement of smoke detectors, heat sensors, fire extinguishers, and enunciator panels. All fire alarm panels in group living facilities are tied to the KU Public Safety Office.

Watkins and Miller Halls are being renovated in Summer 2016, including new fire panels. Grace Pearson Hall will be renovated in Summer 2017, and Battenfeld Hall in Summer 2018.
Fire Statistics for On-Campus Housing

Information related to fires in on-campus housing facilities is reported on the website of the KU Public Safety Office (KUPSO): [https://publicsafety.ku.edu/sites/publicsafety.ku.edu/files/docs/2005%20to%202015%20crime%20stats.pdf](https://publicsafety.ku.edu/sites/publicsafety.ku.edu/files/docs/2005%20to%202015%20crime%20stats.pdf).

### Fire Statistics in KU Student Housing – 2015

<table>
<thead>
<tr>
<th>Residential Facility</th>
<th>Total Fires in Each Facility</th>
<th>Fire #</th>
<th>Cause of Fire</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Residence Halls:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corbin 420 W. 11th St.</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
<td>0</td>
<td>$0 to 99</td>
</tr>
<tr>
<td>GSP 500 W. 11th St.</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
<td>0</td>
<td>$0 to 99</td>
</tr>
<tr>
<td>Ellsworth 1734 Engel Rd.</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
<td>0</td>
<td>$0 to 99</td>
</tr>
<tr>
<td>Hashinger 1632 Engel Rd.</td>
<td>1</td>
<td>1</td>
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### Fire Statistics in KU Student Housing – 2015 (Continued)

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<th>Residential Facility</th>
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<th>Fire #</th>
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<th>Value of Property Damage Caused by Fire</th>
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### Fire Statistics in KU Student Housing – 2014 (Continued)

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### Fire Statistics in KU Student Housing – 2014 (Continued)

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<tr>
<td></td>
<td></td>
<td>7</td>
<td>cooking fire 04/06/2014</td>
<td>0</td>
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<td></td>
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<td>8</td>
<td>cooking fire 04/11/2014</td>
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</table>
# Fire Statistics in KU Student Housing – 2014 (Continued)

<table>
<thead>
<tr>
<th>Residential Facility</th>
<th>Total Fires in Each Facility</th>
<th>Fire #</th>
<th>Cause of Fire</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Apartments:</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Jayhawker Tower C 1603 W. 15th St.</td>
<td></td>
<td>9</td>
<td>cooking smoke 05/04/2014</td>
<td>0</td>
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<td></td>
<td></td>
<td>10</td>
<td>pancake fire 05/04/014</td>
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<td>hamburger fire 06/11/2014</td>
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<td>plantains fire 07/06/2014</td>
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<td>cooking fire 11/15/2014</td>
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<td>14</td>
<td>bacon fire 04/17/2014</td>
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<td>burnt meatballs 12/07/2014</td>
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<td>mac &amp; cheese burnt 04/02/2014</td>
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<td></td>
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<td>cooking fire 08/18/2014</td>
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<td>Stouffer Place Anna Dr., Ellis Dr.</td>
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<td>Sunflower Apt.</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

*Incidents recorded as “cooking fires” in 2014 are primarily cooking smoke situations. For purposes of this report in 2014 and prior, if there was smoke, it was recorded as a fire.
As a result of guidance from the 2016 Clery Handbook, the 2015 report shows actual fire incidents, not smoke incidents.

Stouffer Place Apartments were closed in June 2014.

McCollum Hall was closed in May 2015.

Self Hall and Oswald Hall opened in August 2015.

McCarthy Apartments opened in October 2015.